



1949

ANNUAL MEETING

APRIL
TWENTY-EIGHTH
AND
TWENTY-NINTH

**Board of Christian Education
and Publication**

EVANGELICAL AND REFORMED CHURCH

SCHAFF BUILDING
PHILADELPHIA 2, PENNSYLVANIA

1949

ANNUAL MEETING

April 28 and 29

BOARD OF CHRISTIAN EDUCATION AND PUBLICATION
Evangelical and Reformed Church

Schaff Building
Philadelphia, Pennsylvania

Reports On

Education
Finance
Periodical
Christian Education Press

TABLE OF CONTENTS

REPORTS

Executive Secretary.....	1
Children's Work.....	17
Youth Work.....	30
Student Work.....	45
Adult Work and Audio-Visual Aids.....	49
Camps and Summer Schools.....	54
Leadership Training.....	58
Publications.....	67
Literature Consultant and Service Library.....	72
Summary of Field Work.....	77
Editorial.....	78
Cooperative Council of Missionary Education.....	84

FINANCIAL STATEMENTS

General Financial Statement.....	88
Summary of Cash Receipts and Disbursements of all Departments.....	94
Schedule of Insurance Policies.....	97
Camps and Summer Schools.....	98
Christian Education Press.....	100
Periodical Department.....	105
Statement of Reserve Account for New Curriculum...	108
Trust Funds and Investments.....	109
Columbia Chapel.....	112
Proposed Working Budget - Revised.....	113

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A G E N D A
F O R
C U R R E N T M E E T I N G

AGENDA FOR ANNUAL MEETING
BOARD OF CHRISTIAN EDUCATION AND PUBLICATION

Philadelphia, Pa.

April 28-29, 1949

Presiding:

President Th. W. Mueller

and

Vice-President H. A. Pflug

1. Convening of Session
2. Devotions
3. Roll Call
4. Presentation of Visitors
5. Adoption of Agenda and Working Schedule
6. Communications
7. Actions on Minutes of 1948 Annual Meeting and December Meeting
of Executive Committee
8. Report of Board of Editors and Action on Recommendations
9. Consideration of Recommendations of Executive Secretary
10. Consideration of Recommendations of Staff Members
 - (a) Children's Work
 - (b) Youth Work
 - (c) Student Work
 - (d) Adult Work
 - (e) Camps and Summer Schools
 - (f) Leadership Training
 - (g) Director of Publications and of Curriculum
 - (h) Literature Consultant
 - (i) Editors
 - (j) Missionary Education
 - (k) Philadelphia Student Work

11. Executive Session

- (a) Consideration of Financial Matters
- (b) Adoption of Working Budget for 1949
- (c) Election of Staff Members
- (d) Other Items

12. Appointments

- (a) Editorial Board
- (b) Representatives to Various Organizations
- (c) Others

13. Dates of Executive Committee Meeting and Annual Board Meeting

14. Other Items

15. Adjournment

R E P O R T S
O F
S T A F F M E M B E R S

REPORT OF THE EXECUTIVE SECRETARY

This is my third annual report as Executive Secretary of the Board of Christian Education and Publication. The experiences I have had during these three brief but busy years have been rich and varied. Gratefully do I acknowledge the generous and helpful support that has been accorded me by the members of the Board. The friendly spirit of cooperation that has characterized the efforts of staff members and office personnel is also worthy of special recognition. As I think back over the past three years, I am reminded of the words of the psalmist, which accurately reflect my own mood: "The Lord hath done great things for us, whereof we are glad." It is with thankfulness to God for his many and undeserved blessings, and with appreciation to all who have been associated with me in the important work of Christian education which has been committed unto us, that I present this report.

PERSONNEL MATTERS

It is a satisfaction to report that, despite attractive offers from other organizations to several of our staff members in recent months, our entire staff is still intact. The Board is fortunate to have such a well-qualified staff as we look forward to the consummation of the merger of our denomination with the Congregational Christian churches. In order that the best educational interests of our constituency may be served in the United Church, it would seem wise for the Board to do everything possible to retain the services of those staff members now in its employ. To that end certain salary increases are being proposed in the 1949 Budget, which will be presented to the Board in executive session.

Turnover in office personnel during 1948 was normal. In our St. Louis offices, Miss Vera Baumer was succeeded by Miss Evelyn Kolze. In our Philadelphia offices, two young women--Miss Kathleen Horning, secretary to Miss Hinkle, and Miss Evelyn Uhrmann, clerk in the accounting department--resigned to be married. These young women were succeeded by Miss Ruth Welsh and Miss Sally Brieg. Miss Deborah Leinbach, secretary to Mr. Schlingman, resigned to take a position near her home. This position has been filled by Mrs. Margaret Gill. Mrs. Estred Schwantes resigned as secretary in the department of student work and has been succeeded by Miss Charlotte Schultz. Our shipping clerk--employed since the last meeting of the Board--is Albert Granberg.

Increased demands upon our offices in St. Louis and Philadelphia have made it necessary for us to employ additional full-time and part-time workers. In Philadelphia, Arthur Williams has been added to the accounting department force, and Mrs. Bessie Dailey has been added to the circulation department force. These persons are employed on a full-time basis.

Part-time employees include the following: In Philadelphia, Mrs. Ruby Olyphant, Mrs. Dorothy Ziegler, and Mrs. Edna Graves; in St. Louis, Miss Esther Freivogel and Mrs. Warren Mehl. These persons are employed as needed. Our force of staff and office workers, permanent and part-time, in Philadelphia and St. Louis, now totals 46. In addition, we employ, jointly with the Congregational Christians, three persons who are located in the Boston office.

Many of our staff members and office personnel have long service records with the Board. The following data are presented for the information of the Board:

<u>Length of Service</u>	<u>Staff Members</u>	<u>Office Personnel</u>
10 or more years, but less than 20 years	Mr. Ranck	Miss Hale
20 or more years, but less than 25 years	Dr. Hermann Miss Kniker Mr. McQueen Miss Remmel Dr. Wentzel	Miss Dobbins Miss Patterson Miss Roberts
More than 25 years		Mrs. Hull Miss Morrow Miss Uhrmann

Two employees of the Board have reached retirement age: the Reverend Clayton H. Ranck, and the Reverend Edward A. G. Hermann, D.D. Mr. Ranck has served as pastor to students in the Philadelphia area since 1922. Originally employed on a part-time basis while serving as pastor of the Oak Lane Church, Mr. Ranck became full-time student pastor in 1928. At first Philadelphia student work was under the supervision of the Board of Home Missions of the Reformed Church in the United States. On January 1, 1930, responsibility for this work was transferred to the Board of Christian Education of the Reformed Church in the United States. Since that date Mr. Ranck has been carried as an employee of our Board.

For more than a quarter of a century Mr. Ranck has served as a religious counselor to college and university students. A pioneer in this field in our denomination, Mr. Ranck made a notable record for himself. Hundreds of students who were privileged to have the benefit of his constructive guidance have been helped to dedicate their lives to useful Christian service. Mr. Ranck has indicated his intention to retire at the end of the present academic year. Appropriate recognition will be given Mr. Ranck at one of the sessions of the annual meeting of our Board, and recommendations regarding retirement provisions will be presented to the Board meeting in executive session.

Dr. Hermann has served as editor of various church school publications since March 1, 1928. Originally employed as editor of Sunday school papers by the Publication and Sunday School Board of the Reformed Church in the United States, Dr. Hermann had his headquarters in Frederick, Maryland, for many years. After the Evangelical and Reformed Church was established Dr. Hermann joined the editorial staff of our Board located in St. Louis. Some years ago, Dr. Hermann was stricken with a serious illness which required an extended period of hospitalization. Granted a miraculous recovery, he returned to his editorial post and has since rendered most useful service in connection with the publication activities of our Board. Dr. Hermann's quiet manner and devout Christian spirit are recognized and admired by all who know him. Recommendations regarding his continuing service on a reduced schedule will be presented for consideration of the Board in executive session.

THE PROGRAM OF ADVANCE IN CHRISTIAN EDUCATION

The Program of Advance in Christian Education which was launched so hopefully a year ago has not met with the response it deserves. Designed to meet the challenge of the General Synod for an increase in our total Sunday church school enrollment to 500,000 by 1950, the Program should have a more popular appeal than is as yet apparent. Although enthusiastically endorsed by the 1948 Toledo conference of representatives of synodical committees on Christian education, the program had enrolled on April 15, 1949, only 517 of the 2608 Sunday church schools in the denomination.

Schools enrolling in the Program of Advance agree to work for an increased enrollment of at least 15 per cent over present figures and for an average weekly attendance of at least 70 per cent of total enrollment. As a practical means of reaching these goals, schools are invited to stress the following emphases:

- (a) Church and home working together at the task of Christian education
- (b) Better trained teachers and leaders at work in our church schools
- (c) Making effective use of the new curriculum materials prepared for our church schools

It is encouraging to note that where schools have entered wholeheartedly into the spirit of the Program of Advance some significant things are happening. The problem that we face is how to make this condition more general throughout the denomination. We are determined that our limited success to date shall not discourage us, for we believe that the program as outlined is basically sound and will eventually commend itself to the vast majority of our constituency. Whatever counsel the members of the Board can give us in connection with any aspect of this program will be most welcome and greatly appreciated.

THE LAKESIDE CONFERENCE

The event of greatest significance for us in the immediate future is the National Conference on Christian Education scheduled to be held at Lakeside, Ohio, June 28-July 1, 1949. For us this will be the fourth conference of this nature. For the first time, however, the Congregational Christians will share with us in our Lakeside efforts. The committee of fifteen which was appointed by our Board a year ago, together with a similar committee from the CCs, met in Dayton, Ohio, September 27, 1948, to make plans for the conference. These plans are being carried out by an executive committee which was named in Dayton, and to which members of the two staffs and several other persons, chosen because of special qualifications, have been added. Dr. Th. W. Mueller, president of our Board, and Mr. Egbert Briggs, high school principal of Sioux City, Iowa, and a member of the CC fellowship, are serving as co-chairmen of the 1949 Lakeside Conference. Loren Walters has been named executive director, and Henry Rust, of the CC staff, is program director of the conference.

Each of the participating groups was originally assigned a quota of 750 delegates. On April 15 there were 294 E&R delegates and 268 CC delegates registered. The CCs are doubtful if they can obtain many more than the number now registered. We are therefore endeavoring to add the un-filled quota of the CCs to our original quota. If successful in our efforts, we should have a full conference. This is essential if we are to operate under the proposed budget, which is included herewith for your information.

Estimated Receipts, Lakeside Conference

Registration fees, resident delegates	\$11,250.00
Underwriting from our two Boards	2,000.00
Registration fees, non-resident delegates	300.00
Contributions from Boards and agencies for exhibits	<u>250.00</u>
Total estimated receipts	\$13,800.00

Estimated Expenditures, Lakeside Conference

Travel	3,000.00
Printing	2,200.00
Board and Lodging (leaders)	2,000.00
Ground fees to Lakeside Association	1,600.00
Honoraria	1,000.00
Exhibits	800.00
Shipping costs	800.00
Pageant	500.00
Tuition refunds	400.00
Board and Lodging (recreation leaders)	350.00
Postage	300.00
Recreation Materials	200.00
Badges	150.00
Seminar Material	150.00
Newspaper	100.00
Pictures	100.00
Miscellaneous items	100.00
Telephone and Telegraph	<u>50.00</u>

Total estimated expenditures

\$13,800.00

CURRICULUM MATTERS

The Director of Curriculum will present a detailed report of progress on the new curriculum. This section of my report will deal only with certain general factual items and with matters of policy and personnel that require Board action.

As is well known, beginning in October 1948, the new kindergarten and primary materials produced by the Presbyterians were adopted by us as a part of our present Bible-Life series. On the whole, these materials have been well received by our people. There has been some criticism from certain of our smaller schools and from places where a strictly and more obvious Bible-centered approach is desired. However, where pastors have seriously attempted to help teachers and parents to understand the purpose and significance of the new materials there has been enthusiastic acceptance of them.

In the departmental graded curriculum for the United Church which the CCs and ourselves are preparing to introduce in the fall of 1950, it is our present intention to continue to use the pupil reading books, the activity packets and the teaching pictures now being produced by the Presbyterians. Instead of the present teacher-parent magazines--OPENING DOORS and GROWING--it is our plan to publish our own teachers' guides. In addition, a home book will be published each quarter which will provide supplementary home material for children of all age groups. We believe this plan has the double virtue of being financially feasible and educationally realistic, since it will eliminate the necessity of providing separate home material for each age group as the Presbyterian plan requires.

Beginning with January 1949 a new set of improved and expanded International Uniform lesson materials, published jointly by the CCs and ourselves, were distributed to our people. These materials met with immediate approval on the part of users. One pastor, in a burst of enthusiasm, wrote:

"Our Board went on record to compliment you on your fine materials for Seniors, Young People, and Adults. The first quarter lesson helps are the best we have seen from our Church Publication House in years."

The items published in the International Uniform Series are:

- Junior Pupil's Quarterly
- Junior Teacher's Quarterly
- Intermediate Pupil's Quarterly
- Senior-Young People's Quarterly
- Adult Student's Quarterly
- Youth-Adult Teacher's Quarterly
- Lesson Leaf

The Adult Student's Quarterly and the Lesson Leaf are printed by Central Publishing House. All other items are printed by Eden Publishing House. We are carrying the publishing responsibility for these materials, billing the CCs for their share of the actual cost of production.

The CCs are using every item in the International Uniform lesson series except the Junior Teacher and the Junior Pupil. In the current quarter (April-June 1949) the various items in the International Uniform series were distributed in the quantities noted.

<u>ITEM</u>	<u>E&R</u>	<u>CC</u>	<u>TOTAL</u>
Junior Teacher	1,369	--	1,369
Junior Pupil	13,000	--	13,000
Youth-Adult Teacher	8,326	1,366	9,692
Intermediate Pupil	14,081	2,728	16,809
Senior-Young People	19,803	4,871	24,674
Adult Student	74,437	22,647	97,084
Lesson Leaf	21,372	2,317	23,689
 TOTAL	 152,388	 33,929	 186,317

As we look ahead to our needs in the United Church, the following recommendations are submitted for Board action. These recommendations have had the approval of the age-group or functional committees concerned, and of the Executive Committee for the New Curriculum:

- (a) Publish, beginning January 1950, a bi-weekly newspaper, with the probable title, United Church Youth, according to specifications submitted by the Committee on Youth Work, to replace our present magazine, Youth, and to be priced at a figure as close to \$1.00 a year as is financially feasible, it being understood that the E&Rs will assume publishing responsibility for this newspaper.
- (b) If a plan of editorial collaboration satisfactory to our Committee on Youth Work, can be worked out with the Presbyterians, it is proposed that, beginning January 1950, we discontinue the publications, How For Your Youth Meeting and How For Junior High Meeting, and distribute to our people the Youth Fellowship Kit and the Junior High Fellowship Kit published by the Presbyterians.
- (c) Publish, beginning in the fall of 1950, a church school leader's magazine, The Church School Worker, to be issued ten times a year, this publication to replace The Builder and to be in accord with the specifications approved by the Executive Committee on the New Curriculum, it being understood that the CCs will assume publishing responsibilities for this magazine.

In order to meet our publication needs in the United Church, certain additions in editorial and office personnel, and certain changes in assignment of present personnel have been necessary. Approval has already been given by our Board to some of these additions and changes. However, the complete list of additions and changes is provided herewith for the record:

Since September 1, 1947, we have been paying half the salary and office expense of Miss Theodora Burbank, who has been serving as secretary to the Directors of the New Curriculum.

Since July 1, 1948, we have been paying half the salary and office expense of Miss Ruth Curry, Children's Editor, and since October 1, 1947, we have been paying half the salary and office expense of Mrs. Stone, secretary to the children's editor.

We have also been paying one-half of the authors' and artists' fees for work done on lesson materials in the new group-graded curriculum, and a share of the cost of supplies such as mimeograph paper, and the like.

Similarly, the CCs have been billed for one-half the salary of Miss Evelyn Kolze, editorial secretary in our St. Louis office, one-half of authors' and artists' fees for work done on the New International Uniform lesson materials. The CCs are being billed for their share of the editorial, printing and other costs on the new International Uniform lesson materials, prorated on the basis of quantity of materials used; and we shall be billed in the same manner for the new group-graded materials.

Beginning June 1, 1949, it is proposed that Miss Marianna Nugent be employed as a full-time youth editor, with headquarters in Boston. We are to be charged with one-third of Miss Nugent's salary and office expenses for the present.

Beginning July 1, 1949, it is proposed that Miss Marie Rose Remmel be moved from St. Louis to Boston, provided the vote by our synods is favorable to the merger. Miss Remmel's assignment will include the following:

Assist in editing junior high units for the new group-graded curriculum; continue to edit junior high (intermediate) International Uniform materials; represent the interests of the CCs and ourselves in whatever cooperative arrangement may be worked out with the Presbyterians for the publication of general guidance material for junior high groups meeting on Sunday evenings; to represent the interests of the CCs and ourselves in our cooperative arrangement with the Presbyterians in the publication of story papers for junior and junior high pupils, and to perform such other duties as may from time to time be assigned to her.

Beginning May 1, 1949, Fred E. McQueen will assume editorial responsibility for the youth-adult units in our new group-graded curriculum. This assignment is in addition to Mr. McQueen's present responsibilities as editor of the International Uniform series and other publications that originate in our St. Louis offices.

Beginning February 1, 1949, Fred D. Wentzel assumed editorial responsibility for the home books in our new curriculum and for The Church School Worker. These assignments are in addition to Dr. Wentzel's other responsibilities as Director of Curriculum and Director of Publications. Until May 1, 1949, Dr. Wentzel will continue to serve as editor of the youth-adult units in the group-graded curriculum.

It is recommended that the Board give its approval to the additions and changes as noted above.

The status of our New Curriculum Account, representing money received through the Commission on World Service, is as indicated herewith:

Total received prior to our 1948 Annual Meeting	15,788.24
Total net expenses to April 1, 1948	<u>5,275.93</u>

Balance on hand April 1, 1948	10,512.31
Amount received from 4/1/48 to 3/31/49	<u>24,948.61</u>

Net amount available during 1948	35,460.92
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Net expenditures from 4/1/48 to 3/31/49

Author's fees - Church & Home Series	2,618.75
House rent	675.00
Retirement payment	186.27
Postage & Express	32.12
Promotional expenses	376.24
Office rent	330.00
Salaries	9,219.82
Stationery & Supplies	122.15
Telephone & Telegraph	71.72
Travel	1,551.44
Miscellaneous	<u>85.67</u>
 Total	 <u>15,269.18</u>

Balance on hand	20,191.74
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1950 WORLD CONVENTION

The World Council on Christian Education, which is the new name for the World Sunday School Association, is planning a World Convention to be held in Toronto, Ontario, Canada, August 10-16, 1950. An Institute for a selected group of workers in the field of Christian education from all parts of the world will be held prior to the Convention and the Assembly governing body of the Council, will meet immediately after the Convention.

Two kinds of delegates are to be enrolled: Attending delegates for whom the registration fee will be \$7.50 for individuals and \$10.00 for husband, wife, and minor children. Fellowship delegates, who are persons unable to attend the Convention but who are interested in it; for them the fee will be \$1.00 each, with the understanding that a brief, pictorial report of the Convention will be issued to them. It is hoped that fifty fellowship delegates will be enrolled for each attending delegate. The money from fees for the two kinds of delegates will be used first to provide the reports promised to the delegates, and second to cover the expenses of the Convention, including the substantial amount required to aid on the travel costs of delegates from devastated areas of the world.

The 1950 World Convention on Christian Education will furnish an unusual opportunity for our Christian forces to demonstrate the ecumenical character of the Christian movement. It is anticipated that at least 5,000 delegates will assemble at Toronto for the event. Our denomination has been allotted 300 delegates.

It is recommended that we accept the quota of 300 attending delegates on behalf of our denomination, and that we take the necessary steps to have our denomination fully represented at the 1950 Convention of the World Council on Christian Education, scheduled to be held in Toronto, Canada, August 10-16, 1950.

It is recommended further that we urge our people to support the fellowship delegate principle as generously as they are able, thus making it possible for delegates from foreign countries to attend this important convention.

RELIGION AND PUBLIC EDUCATION

The opinion of the U.S. Supreme Court in the now famous McCollum (Champaign, Illinois) case has had the effect of awakening the interest of public and religious educators alike in the issues of weekday religious instruction and of the broader question of the proper relationship of religion to public education. A committee of religious educators, public school leaders and college and university heads, under the chairmanship of Dean Luther A. Weigle, of Yale Divinity School, was appointed by the International Council of Religious Education to study the problem. This committee has been at work for a year and has submitted its recommendations to the Council.

The committee, in urging the International Council of Religious Education to inaugurate a strong program in the interest of religion and public education, gave expression to the following basic convictions:

1. The belief that education is weakened and its usefulness impaired to the extent that it is separated from the disciplines and insights of religious faith.

2. The belief that religion is seriously weakened if it is not intimately related to general education.

3. The belief that a free American public school system is indispensable to the maintenance and development of our democratic institutions, and that Christian people should acknowledge the debt they owe to public education.

Although no formal action on the part of our Board is recommended at the present time, it is important that Board members be aware of the efforts that are being made by the International Council of Religious Education to provide effective guidance to church leaders and public educators who are concerned that the cause of religion is at least not misrepresented in the public schools of our nation.

FINANCIAL ITEMS

Our educational department budget for 1948, as approved by the Board last April, totaled \$129,437.26. Actual expenditures in this account for 1948 were \$120,190.53. Our receipts on account of our educational department budget were as follows:

Regular monthly apportionment payments	\$84,000.00
Contributions from Women's Guild	11,333.15
Contributions from churches & individuals	697.85
Sales of miscellaneous publications, etc.	<u>2,292.66</u>
 TOTAL	 \$98,323.66

In order to make up the difference between receipts and expenditures, the sum of \$23,000.00 was advanced from periodical department funds. Heretofore a share of apportionment overage was distributed to the Boards and agencies prior to the close of the fiscal year, on a percentage basis that had been previously agreed upon. This year, 1948 apportionment overage was not distributed until February 1949, after the new fiscal year had begun. Because of this change in policy our 1948 educational department operation shows a net loss of \$22,374.81, as indicated in the report of the auditor. Our Board's share of the 1948 overage was \$31,768.45. Had this money been received within the 1948 fiscal year, it would have enabled us to show a net gain of \$9,393.64 instead of a net loss of \$22,374.81. What actually happened was that, upon receipt of the overage money, the periodical department account was reimbursed in the amount of the \$23,000.00 which had been temporarily borrowed from it, and we have the balance available to apply in whatever way the Board may decide.

The auditor's report indicates a profit of \$50,404.21 in our periodical department operation for 1948. This compares with a profit of \$13,933.40 in 1947 and of \$6,690.34 in 1946. In this connection it will be of interest to study the comparative data presented herewith:

<u>Year</u>	<u>Net Sales</u>	<u>Costs & Expenses</u>	<u>Profit</u>	<u>P.C. of Profit</u>
1946	\$223,210.23	\$218,619.89	\$ 6,690.34	.03 (3%)
1947	259,315.79	245,382.39	13,933.40	.053 (5.3%)
1948	324,255.19	274,066.00	50,404.21	.152 (15.2%)

It is our conviction that the basis on which we have operated our periodical department business in 1948 is much sounder and much more realistic than was the case for the preceding two years. When one considers the sizable expenditures we are facing in connection with the preparation and launching of our new curriculum materials, it is clear that we must operate our periodical business on such a basis that we can be assured of capital funds with which to meet the unusual expenses of the next few years.

The Christian Education Press operated at a loss of \$588.08 in 1948. This is to be contrasted with the net loss in 1947 of \$5,638.68. A major reason for the improvement in our position in 1948 was the action of the Executive Committee, taken in December 1948, which provided for a more realistic apportionment of salaries and office expenses to Christian Education Press than had applied for the past several years. Dr. Wentzel is devoting a major portion of his time at present to work on curriculum matters, which means that he cannot give as much time as heretofore to the promotion of the interests of the Christian Education Press. As Dr. Wentzel has pointed out in his report, there are other factors that are also partly responsible for improvement in our book publishing operation in 1948.

THE HEIDELBERG PRESS LOAN

As reported to the Executive Committee at the December meeting, representatives of the Board of Business Management acknowledged responsibility of their Board for the \$19,700.00 loan that we have been carrying as a credit item in our periodical account. At the meeting of the General Council in Cleveland, Ohio, February 9-10, 1949, the following minute was entered in the record:

"Mr. Dirks reported on the item of \$19,700.00 in question between the Board of Christian Education and Publication and the Heidelberg Press. He visited the Philadelphia offices as requested. It is agreed that the Heidelberg Press owes the Board of Christian Education and Publication \$9,900.00 and the Schaff-Heidelberg Corporation owes \$9,800.00. These amounts have been reinstated as liabilities on the books of the Heidelberg Press and the Schaff-Heidelberg Corporation."

Under date of March 15, 1949, Dr. Henry I. Stahr, president of the Board of Business Management, addressed a communication to the executive secretary of our Board which read as follows:

"The committee of the Board of Business Management appointed to investigate the indebtedness of \$19,700.00 on the part of the Heidelberg Press to your Board will report to the Board of Business Management at its next meeting which will be held in May. The committee sees no immediate prospect for payments on this indebtedness because the Heidelberg Press is in the red and the Schaff Building is being operated under a rather rigid agreement with the Prudential Life Insurance Company, the holders of the mortgage on the Building, which does not permit the diversion of funds for other purposes. After the Board gives consideration to the report of the committee on its findings that \$9,900.00 of the above amount was used for the financing of the Heidelberg Press and \$9,800.00 for the financing of the Schaff Building I shall communicate with you again."

On March 30, 1949, the following communication from the executive secretary of our Board was addressed to Dr. Stahr:

"I note that you say the committee sees no immediate prospects for payment of this indebtedness for reasons indicated. I sincerely hope that when the Board of Business Management meets in May they will find some way to provide for repayment of this indebtedness. It so happens that we shall be in need of funds next fall and in the spring of 1950 to help finance the New Curriculum on which we are now laboring. Your good offices in our behalf will be greatly appreciated."

This matter is reported to the members of the Board for their information.

THE 1949 BUDGET

The Executive Committee of the Board tentatively approved, subject to review by the Board at its annual meeting, an educational department budget for 1949 totaling \$142,882.01. This budget was presented to the Finance Committee of the General Council in February 1949.

This year the General Council instituted a new plan for distributing apportionment monies to the Boards and agencies of the Church. Increased guaranteed advances more in keeping with the actual expenditures of the Boards and agencies were adopted, with the understanding that there will be no overage for distribution in February 1950. Instead, whatever overage may then exist will, according to the proposed plan, be added to the total which will comprise the paying basis for 1950. For 1949, our Board was granted the sum of \$114,500.00, of which amount \$1,500.00 was designated for secretarial assistance for the Secretary of Life Enlistment, Mr. Charles W. Schwantes. This means that there will be \$113,000.00 of 1949 apportionment money available for our educational department budget.

The Women's Guild generously granted our Board the sum of \$5,000.00 from the 1948 Thank Offering overage. In addition, our Board is included in the 1949 Challenge for \$2,000.00, and in the 1949 Thank Offering receipts in the amount of \$8,000.00. This means that we shall receive from the Women's Guild in 1949 a total of \$15,000.00.

As stated above, we have available from regular apportionment overage for 1948 the sum of \$9,393.64.

The 1949 budget which is now presented to the Board for consideration totals \$137,864.26, more than \$5,000.00 having been cut from the previous figure through reductions in a number of items. The present total represents an increase of \$8,427.00 over the 1948 budget. The items which account for the major portion of this increase are the following:

Increase in support of ICRE	\$ 327.47
Increase in support of THE MESSENGER	858.94
Increased appropriation to United Student Christian Council and Student Christian Movement	100.00
Proposed salary increases (educational department)	2,551.48
Proposed increases in retirement payments (educational department)	353.38
Increase in telephone charges	625.00
Increase in printing charges	1,350.00
Increase in promotional costs	1,050.00
Increase in cost of supplies	450.00
Miscellaneous increases	<u>760.73</u>
	\$8,427.00

It is hoped that the Board can see its way clear to approve the 1949 budget as now presented, with the understanding that the sum of \$470.62, more or less, be appropriated from periodical department funds to make sufficient money available to meet the total budget.

DEATH OF THEODORE J. MAYER

The tragic death of the Reverend Theodore J. Mayer, D.D., on February 20, 1949, was a shock to his many friends throughout the denomination. Dr. Mayer was the first executive secretary of the Board of Religious Education of the Evangelical Synod of North America, and a pioneer in the work of Christian education in the denomination. He established the first summer training school at Elmhurst College in 1914 and was active throughout his ministry in promoting the cause of better trained leaders for the church schools. Because of Dr. Mayer's long and effective service in the work of Christian education in our denomination, it is proper that our Board should take note of his passing. It is recommended, therefore, that an appropriate minute be prepared for our records and that Mrs. Mayer be notified of our Board's action.

MISCELLANEOUS ITEMS

Transfer of Work of Life Enlistment - The following minute from the proceedings of the General Council, February 9-10, 1949, is reported as a matter of information:

"Resolved that the General Council approves the transfer of the work of Life Enlistment to the Department of Student Work of the Board of Christian Education, and that an appropriation of \$1,500.00 for secretarial work be made to the Board of Christian Education for this work."

Story Papers - Action taken by the Executive Committee on December 30, 1948, with reference to discontinuing publication of COMRADES and substituting the Presbyterian papers PIONEER and GATEWAY, is being carried out. The effective date of the change is July 1, 1949. We are now in the process of getting returns from our subscribers but are not prepared to report how the change is being received. There seems to be a feeling, however, that PIONEER and GATEWAY will not serve the junior group as well as they will serve the junior high group. This matter has been referred to the children's work committee for study and report.

Blanket Insurance Policy - Since January 18, 1949, our Board has been covered under the comprehensive denominational bond of the Fidelity and Deposit Company of Maryland, in accordance with the requirement of the General Council. The premium for the period from January 18, 1949, to April 30, 1951, is \$136.10. Previously we had paid \$27.00 a year for this coverage.

Request to Change Fiscal Year - The Finance Committee of the General Council took the following action on May 25, 1948:

"Voted, that the fiscal year of all of the departments of the Board of Christian Education and Publication be changed to January 31st to conform with the Church year. It was noted that the financial statement covering the transaction of the Christian Education Press and the Periodical Department were as of December 31, 1947."

It was pointed out to the members of the Finance Committee of the General Council in February, 1949, that it would be most inconvenient to us to change the fiscal year of our periodical department at the present time because our periodical business is done on a quarterly basis corresponding with the calendar year. It was further pointed out that to change our accounting system now when we are in the midst of a transition period on curriculum materials would work a special hardship on us because we need to keep close watch on our business quarter by quarter, and therefore must have the benefit of comparable figures that go back over a period of years. No action upon our request has been taken at this writing.

Proposed Field Program and Program Emphases for Next Three Years -
Our two staffs have given careful consideration to a united field program beginning in the spring of 1950 and program emphases for the three year period from 1951-53. Committees are now at work planning the details of our united field program and the program emphases that we shall propose to our people as we begin our work as a United Church. The field program beginning in the spring of 1950 will concentrate upon promoting the use of the new curriculum materials and other publications which we plan to produce for the United Church. The program emphases which we shall recommend to our people will probably be a continuation on a different level of our present emphases, namely, Church and Home, Curriculum, and Leadership Education.

Protectrip Insurance - Higham, Neilson, Whitridge and Reid, Inc., the insurance firm that handles insurance coverage for all E&R campers, has a new type policy available for local churches and church schools which has commended itself to many church groups. Known as the Protectrip Plan, it provides insurance protection for outings, picnics, youth conferences, and church-sponsored activities of all kinds lasting a few hours, a day, a week-end or longer. It is low-cost protection and only twelve hours' notice is required to obtain the benefits of this coverage. The plan has the endorsement of the International Council of Religious Education.

The staff has studied the plan and believes it provides a needed service which should be made available to our people. It is recommended that the Board approve the proposal of the staff that Protectrip Insurance be made available to our church schools. It is understood that such action involves no financial responsibility on the part of our Board, and that if approval of this request is granted the Protectrip Plan will be administered as a service feature of the Department of Camps and Summer Schools.

Religious Film Association - Since its organization in 1942, our Board has held membership in the Religious Film Association. Our membership contributions have totaled slightly more than \$500.00. As a result of commissions credited to our account, our original investment had increased to a total of \$1,657.93 as of January 31, 1949. The Religious Film Association now plans to expand its services and is asking for additional advances from its member agencies. Our prorata share in the proposed expansion program would amount to \$1,296.00.

It is the opinion of Mr. Rumpf and myself that the time has come when our Board can properly transfer its membership in the Religious Film Association to the Bureau of Audio-Visual Aids. It is recommended that the Board take such action, with the understanding that whatever credit balance is due our Board will also be transferred to the account of the Bureau.

Statistical Blanks - We have had many complaints from pastors about the manner in which the Christian Education Statistical blanks were distributed this year. For several years these forms were sent out with the regular statistical blanks from the office of the Secretary of the Church. This year, for some reason, we were informed that we would have to make our own arrangements to distribute our blanks. We shall appreciate whatever counsel our Board members can give us with regard to method of procedure in having this condition corrected.

Appointments to The Council of the I.C.R.E. - Changes in the by-laws of the International Council of Religious Education have been made to provide for more lay members on The Council. The new quota for our denomination is as follows:

Professional representatives	5
Lay representatives	2
Total representatives	7

Our staff recommends that the following persons be appointed by the Board to serve as members of The Council for 1949:

Rev. Gerson S. Engelmann; Rev. Reinhard Krause; Prof. H.A. Pflug; Rev. F. I. Sheeder, D.D.; Rev. Ernest H. Fledderjohn, D.D., R. #3, Plymouth, Wisconsin; Miss Esther Grether, 5 Clinton Ave., Tiffin, Ohio; Prof. James Hughes, 313 Foster St., Greensburg, Pennsylvania.

A WORD OF APPRECIATION

Before bringing this report to a close, I want to take this opportunity to express appreciation to the Women's Guild for its generous support of our work. The officers, staff members, and members of the Board of the Women's Guild have an awareness of the importance of the work which our Board is trying to do that is not matched by any other organization in the denomination. In addition to its gifts of money, the Women's Guild continues to make available to our Board the services of Miss Ethel A. Shellenberger, who has been serving so ably as Associate Director of Youth Work, and to provide part of the salary of Miss Shellenberger's secretary. It is a source of great encouragement to us in our work to know that the Women's Guild is doing everything possible to support our efforts in advancing the cause of Christian education in our denomination.

To the thousands of pastors, church school leaders and teachers, workers with youth groups and others in our fellowship who are concerned that we do the best job we know how in helping to build up persons in the Christian life, we extend our hearty thanks, praying for God's blessing upon them as they continue to labor in His name.

Respectfully submitted,

F. I. SHEEDER,

Executive Secretary

DEPARTMENT OF CHILDREN'S WORK

To the Members of the
Board of Christian Education and Publication:

An advance in work with children of the church is dependent upon that which is done by and for leaders and workers with children and their parents. This report therefore, begins with:

Synodical Children's Workers - At Work

"You overwhelm me with your letters. I was just beginning to feel that I was expanding in my task as Synodical Children's Worker, that I was reaching out to its great responsibilities, and then your letter asking me to participate in a Vacation Church School Team and to serve on the Junior Manual committee. When I try to measure myself in connection to these two tasks I feel very humble, inexperienced, limited." This letter from a Synodical Children's Worker expresses the feeling of all those workers and their Director of Children's Work, when they look at the task which is to be done for and in behalf of children of the church. And yet this year brings a deep sense of joy in the achievement of Synodical Children's Workers. In preparation for this annual report Synodical Children's Workers were asked for reports of their activities. Could you read the reports in their entirety even though not all replied, you would rejoice as I do in their service and activity. Note a few!

"My Activities:

August: Pegged away acquainting myself with new curriculum so that I might lead the children's division group at the Synod annual conference. Sent special letters to all Children's Division Leaders before the conference. There I showed the two films 'New Kindergarten Materials' and 'New Primary Materials' and interpreted the resources.

September to November - Going Out to interpret the New Materials. During the month of October I attended three regional conferences of our Synod to interpret the New Materials. Prior to those conferences I arranged with the Synod president a special time to meet with the Children's Division Leaders and then wrote, inviting all Children's Division Leaders to these special sessions. Now that the new work was starting a goodly percentage came.

"I conducted the Children's Division Workshop at two of the special workshops sponsored by the Committee on Christian Education of the Synod in November.

"At the invitation of local churches I have gone to eight schools to speak at their teacher's meetings about the New Materials. At one school I spoke to a gathering of parents and teachers. I have had individual conferences with four children's division leaders.

"Our Committee on Christian Education of the Synod is conducting three simultaneous teacher training schools, each offering three standard courses. It was my task to find the instructors for the children's division courses and provide them with material.

"In October I attended the meeting of the Interdenominational Children's Workers Conference.

"I should like ultimately to know everyone of the Children's Division Leaders. While I have met at the conferences a large percentage of these leaders I can rightly say that I now know 36 of the 78."

Another Synodical Children's Worker writes:

"I conducted six meetings to introduce the New Curriculum. They were attended by 194 teachers and leaders representing 39 churches.

"At my request a Director of Religious Education spoke to the church school group at the fall Synod and another director talked with a group of ministers in her area about the New Curriculum. I myself have met with three local church groups.

"I arranged for three delegates to the Columbus Regional meeting and persuaded the Synodical Committee to pay the expenses for these delegates. I attended the two regular meetings of the Christian Education Committee of the Synod and serve as recording secretary."

From a Northern outpost comes this:

"In my capacity as children's worker I attended four of our five Synod regional meetings. At each of these I presented the New Curriculum to the Sunday School division. In two of the regionals I also presented it to the entire group and in one to the pastor's group. I have interpreted the material in some local church school workers meetings. In addition I have attended several Christian Education Committee meetings and an Institute for vacation church school leaders. I plan to participate in a tour of vacation church school teachers with the Council of Churches in April."

From a Southern outpost:

"Activities, yes!

"Presented the New Curriculum in several local churches. Conducted conferences for Children's Division Leaders at the fall meetings of Synod. We discussed the New Curriculum materials, service projects, the needs of the children's leaders, the kind of Synod wide work which should be carried on in a Synod and it was agreed to ask the National Director to lead Daily Vacation Church School Institutes in our Synod in the spring of 1949.

"Participated in the promotion and planning of an inter-denominational workshop for children's leaders, which was held on February 25 and 26. A number of our workers attended.

"Served as chairman of the planning committee for the Daily Vacation Church School Institutes. Three local Children's Division Leaders and the chairman of the Committee on Christian Education are on the committee. It is hoped to make this a permanent committee which will meet regularly to plan for the ongoing program for children. I am assisting in the planning and setting up of the Junior Camp. Will serve in this camp. Prepared a series of daily devotions for use by parents with children during the Thanksgiving season. These were distributed to families in several churches."

And then she adds as her basic concerns:

"That the local children's leaders be better trained for their job, and that the entire church family be more alive to the necessity for good children's workers. That the poor, commercial literature used in several churches be discontinued (how, I can't say); and that we develop a regular program of training on a Synod-wide basis and promote special training for our leaders in the local churches. I feel that many of our ministers and superintendents need to have the importance of the Children's Division Leaders and the general work in the children's division interpreted."

From another report we read:

"Would that I could have looked into the future at our August meeting. From September 15 until the day before Thanksgiving I really was on the go. My husband nearly had to write you for a housekeeper. In all sincerity though, it was wonderful and I wouldn't have missed it for the world. I just wished that my Synod was smaller so that I could have contacted every local church. It is difficult to report to you briefly - here are some of the high spots.

"As a starting point I explained the New Curriculum to a group of some 75 women representing many churches in an educational seminar of the Synodical Guild. Thus the seed. A few weeks later the denominational representative speaking throughout the Synod in the fall area meetings told the people that I would be glad to be of help to them in interpreting the Material. Following that I spoke 18 times before Thanksgiving. Last week I was asked to present our Material to an interdenominational group of key children's workers.

"These groups were made up of teachers of the Kindergarten and Primary Departments, parents, entire church school staffs, committees on Christian education. In the earlier groups I found bewilderment and confusion concerning the lesson materials. After careful study of the materials, one woman told me that she now thought the idea in the New Material wonderful and she could really go home and sleep that night as she hadn't since the package of New Material had come. Everywhere the people had felt that the advance publicity had not been complete. In my later groups I met the troubles which the teachers had been encountering about home cooperation or the lack of it.

"One church was so thrilled at the news that there were such things as 'Goals for the Christian Education of Children' that they have asked me to come back on February 6th to help them take an inventory of their last quarter's work. All responses to the lesson materials are not favorable, but I feel that we have not yet tried them sufficiently. I'll hope to make inroads later for those who need help.

"Yes, I went to the Interdenominational Children's Workers Conference. The meeting was fine. It was good to have 12 of our E and R children's workers present. We got together for lunch and celebrated the birthday of one of our new children's workers.

"I represented our denomination on both the vacation church school and the children's work committees of the City Council of Churches. Monday evenings in October and November I taught a course in the School of Religion. Our Children's Workers Committee held a very fine series of Christmas Workshops in October. All of our churches received notices and were encouraged to attend.

"Again I was asked to serve on the Synodical Council of the Board of the State Council of Churches. I accepted but I cannot do the work all alone so I drew on my file of excellent local leaders and presented the names of six of them to the State Vacation School Committee. These persons are to be available for team work for vacation church schools in the state, helping to set up schools in isolated areas. One of these six taught the Junior Course in the State Institute for Vacation Church School leaders and one was a pupil preparing to go out on a team. Our committee subsidized them for the three day institute. I am also to go out on the teams if they need me.

"The interdenominational venture is one of the best ways to help our local people. We cannot possibly underwrite these projects by ourselves. This is especially true since the Board has asked our Synod to run our own camps. I shall be teaching another children's work course in our summer camps."

Are these not encouraging! And there are others. I have included some in this report so that Board members might feel with me that the time, effort and money put into the cultivation of Synodical Children's Workers pays rich dividends in service to local church children's workers. As I think on any achievement in these few years, today's contribution of Synodical Children's Workers takes on added importance and significance. This is the foundation for an Advance in children's work.

These are the workers for whom we would provide training for Christian service. The very work they do is a training opportunity but we need to expand that training by providing unique leadership education opportunities. Few of our Synodical Children's Workers have had basic training in Christian education for their tasks. However, we could change the quality of children's work in the entire church through Synodical Children's Workers who are encouraged to train for the task. A four year course at a two week laboratory training school provides one avenue of excellent training.

The Department of Children's Work should encourage and help financially to make possible attendance at a two week laboratory training school for every Synodical Children's Worker. Beginning with this year this opportunity should be provided for all persons newly appointed as Synodical Children's Workers and as many of the present Synodical Children's Workers as funds will permit. This venture to be financed according to needs of the workers by the Department of Children's Work, the Synodical Committee on Christian Education, the local church and the person attending.

RECOMMENDATION:

That the Department of Children's Work encourage Synodical Children's Workers to attend a two week laboratory training school and help to make that training financially possible.

Developing a Synod Wide Team for Children's Work

We need to and can assist the Synodical Children's Worker through the Committee on Christian Education in developing a team of workers qualified to give guidance to leaders in four age groups - Nursery, Kindergarten, Primary, Junior. Synodical Children's Workers

are beginning to discover leaders in their area. These leaders also need training for the opportunities which lie ahead. We can indicate our interest and support by providing registration fees for two week laboratory schools for persons selected for Synod wide service by the Committee on Christian Education and the Synodical Children's Worker.

RECOMMENDATION:

That the Department of Children's Work provide a laboratory school registration fee for children's workers selected by the Committee on Christian Education and Synodical Children's Workers when such persons agree to work in behalf of children's workers in the Synod.

1949 Meeting of Synodical Children's Workers

The annual meeting of the Synodical Children's Workers will be held at Lakeside, Ohio on Saturday and Sunday following the Lakeside Conference on Christian Education. During the Conference our Synodical Children's Workers and a comparable group of CC's will be housed together in several cottages.

Another Interdenominational Conference on Children's Work.

In 1950 the Interdenominational Children's Workers Conference, the follow-up of the Des Moines meeting and the Regional Conferences will be held at Toronto, Canada, August 7, 8, 9. The 1950 meeting will be held prior to the World meeting of the World Council of Christian Education. The denominational quotas have not yet been set but I'm hoping that a goodly number of our Synodical Children's Workers will attend. For several reasons we will not be able to hold our national meeting at that time and may therefore need to request an additional budgetary item in 1950 for this purpose.

The Children's Workers Plan Book will be reworked for '49-50 according to plans projected by the Executive Committee at their February meeting.

Vacation Church Schools

A Synodical Children's Worker writes, "I want every child in the church to have an opportunity to attend a vacation church school."

The vacation church school is our best opportunity for Christian education. To that now, must be added Day Camping, a new avenue through which the Church can serve the children of its constituency and community.

The theme for 1949 Vacation Church School "Getting Acquainted with the Bible" was selected by the Synodical Children's Workers. The listing of resources "The Vacation Church School" was made financially possible through the cooperation of the bookstores and the Department of Children's Work.

In addition to service to children, the vacation church school can provide an excellent training opportunity for church school teachers. The local two week vacation church school might well be made a demonstration laboratory approach for local church school workers if trained leaders could be provided to conduct the local church vacation church school.

In considering that possibility, Synodical Children's Workers at the August '48 meeting recommended that we develop teams of Synodical Children's Workers or other persons selected and recommended by the Synodical Children's Workers and the national Director to conduct demonstration laboratory vacation church schools. To that end we will develop one or two teams of four children's workers each to serve experimentally in such a demonstration laboratory vacation church school this coming summer. Through Ernest Nolte we have enlisted the interest of a church in Missouri Valley Synod and hope to follow through with these plans.

RECOMMENDATION:

That the Department of Children's Work provide travel and the necessary resources by way of books, pictures, for an experimental vacation church school team.

That the local church provide room and board for team members, the working materials for the school and local church teachers or interested persons who will participate in the school as a training experiment for their ongoing church school work.

Day Camping

Day Camping provides an opportunity for an expansion of the church's service to children. For many years Scouts and other groups have provided Day Camps for their members. The church through Day Camps can provide camping experiences for many children who cannot participate in an away-from-home camp program. For Juniors it may even be preferred to established camping.

Day Camping is in the experimental stage. Church workers are in the learning period. Conferences and training experiences will be provided for those who work in Day Camps. How are we to actively participate in these training conferences? Should we select one or more persons to participate in a well planned Day Camp program? Can we provide necessary financial assistance to send some of our workers to the training conferences so that we are ready to move ahead in the field of Day Camping?

RECOMMENDATION:

That the Director of Children's Work in consultation with the Director of Camps and Summer Schools select and provide expenses for one or two workers to participate in Day Camps this summer. A hundred dollar item in the Children's Department budget can be used for this.

Established Junior Camping

Similar training opportunities are being made available for those who serve in established Juhior camps. Here as in Day Camping some assistance needs to be provided for participation in these training opportunities. However, the first Fern Brook Junior Camp of the year is used as an experimental camp for Junior Camp leaders. This summer a two day pre-camp training period is to be included. Leaders will experiment with outdoor skills.

A special interdenominational Junior Camp Leadership Conference will be held at Green Lake, Wisconsin, September 27-29. We want a number of our leaders to attend and will use a two hundred dollar item in the Children's Department budget for their participation.

Christian Service Activities for Boys and Girls

A major concern of Synodical Children's Workers and the Director is the development of Christian service activities of boys and girls. That accumulation of letters makes exciting reading. Could we know the entire amount financially which children contribute to church service activities, I think we would be astonished. And the reports indicate that some of the gifts come from sacrifice. These service activities are to be reported in the Omnibook of Boys and Girls in Christian Service which becomes the April issue of The Child's Teacher.

Pictures for Children Everywhere. This is the first interdenominationally planned and projected project for children of the churches cooperating through the International Council of Religious Education. Through this project children of our churches make available to children in other lands two sets of Providence Lithograph pictures, one on the Old Testament and one on the New Testament. The sets are made available for distribution only at one dollar for large sets, five cents for miniatures. Similar sets are not available to the local church at this price. They will be distributed by the World Council of Christian Education and Church World Service.

The contributions for the Pictures for Children Everywhere are channeled through the Department of Children's Work to the respective Boards - International Missions or World Service but are not credited to the church's apportionment. For the first month we have received contributions from 49 churches amounting to \$208.70.

Church World Service Activities for Children. Following the August meeting of Synodical Children's Workers a member of the Executive Committee, Mary Louise Brecher, followed through with the development of a notebook on World Service to be circulated by the Synodical Children's Workers. This notebook contains pictures of the various World Service activities, letters and drawings from overseas and stories to be used by the local church in arousing interest in World Service activities. Pictures and resources for the notebook were provided by the Commission on World Service. The notebook is being circulated by the Synodical Children's Workers. They are circulating also the filmstrip for boys and girls "Children Can Help Too".

Baby Barbara "Adopted" provides a unique opportunity for boys and girls to participate in church world reconstruction. We are commend-

ing it to all children's workers.

World Neighbors. Approximately 535 local church children's groups have adopted World Neighbors. Suggestions for World Neighbors have been included in the units developed in the Bible-Life Series. "Comrades" and "Friends" have both carried reports on World Neighbors. Unfortunately, we no longer can channel to the local church through "Comrades". We expect to develop in World Neighbors as in the World Service projects, some visual materials like unto the Scrapbook which will help the local church develop a growing sense of oneness with their World Neighbors.

World Neighbor News prepared by the Cooperative Council on Missionary Education provides the local church with news about the Neighbors. We feel that as far as children are concerned this needs to be supplemented by objects, letters, stamps, etc., sent at regular intervals to those who have adopted a World Neighbor. The procedure needs to be cleared with the Cooperative Council on Missionary Education.

The Synodical Children's Workers have a committee which plans and thinks through Service Activities, both World Service and World Neighbor activities, for boys and girls. We are suggesting to the Cooperative Council on Missionary Education that in so far as possible the same members who serve on this Committee for Synodical Children's Workers be asked to serve on the Children's Committee of the Cooperative Council on Missionary Education.

Curriculum Resources for Church School Children's Workers

Children's work has suffered a real set-back this past year in our new ventures in curriculum. The resources for this two year interim period has confronted our local church children's workers with a terrific change in the approach to teaching and with very little guidance at the point of how to do that teaching. At this point the Director of Children's Work feels that she has failed those who have been working with children in the local church. Many of the weaknesses of the resources for the first two quarters were evident in an early reading of the material. To the Presbyterians this was an experimental approach. But such an experimental approach cannot be presented in the same way to our own group in view of another change in two years.

The Synodical Children's Workers have done a fine piece of work in helping to interpret these materials, but even they had only a three hour briefing at a Synodical Children's Workers meeting. In view of another change in two years in the teaching materials and for financial reasons we did not service nor try to service our local groups as did the Presbyterians and yet we needed it just as badly.

A major denominational resource for Juniors has been eliminated with the change in policy for a Junior paper. At the moment the church school curriculum is the only avenue through which Juniors in the church have any ongoing contact with the program of the church. "Comrades" at least provided an opportunity for those who used it to read reports about our missionaries at work, to see pictures of their activities, to read about World Neighbors, to establish relationships

with other boys and girls of the church fellowship. To complicate the situation further, after having recommended for years the development of co-ed classes, we are now asking our local churches to please count noses in everyone of those Junior and Junior high classes and indicate by number whether the nose belongs to a boy or a girl. To those persons we will circulate a paper which has no relationship to an ongoing program in the church and one which distinctly encourages divided classes.

The inability of the Director of Children's Work to affect any change at these two points in curriculum for children of the church has caused a deep sense of failure in ministering to the needs of the local church children's workers. I have failed them and I think that our Board has failed in not recognizing more clearly the implications of these changes for the local church's program. Essential curriculum resources for children of the church need larger subsidies.

Children's Work in the United Church

Attached to this report, for your information is the suggested organization for children's work in the United Church as projected by the Children's Workers of the two groups but not yet discussed by the joint staffs. A National Consultative Committee on Children's Work is anticipated. If this becomes a part of the organizational set-up it is hoped that as soon as possible, possibly by 1950, we will be able to have a meeting of our E and R Synodical Children's Workers and like persons from the Congregational-Christian group. Our budgetary item for the National meeting of Synodical Children's Workers may be used for that meeting.

RECOMMENDATION:

If time permits, that the Board consider the wisdom of establishing a National Consultative Committee on Children's Work for the United Church.

Interdenominational Activities

Interdenominational channels provide effective ways for serving our people. Yet it seems that an unusually large block of time is given to such work. At present major committees are:

Committee on Religious Education of Children
Committee on Vacation Religious Education
Special Committee on Camps and Conferences
Committee III of the Missionary Education Movement
North American Administrative Committee of the World
Council of Christian Education and member of the
Program Planning Committees for the 1950 World Convention
Committee on World Friendship Among Children (related
to Church World Service)

In addition to the Committees interdenominational work has included Vacation Church School Institutes, several meetings in New York Synod and Interdenominational Children's Workers Conferences in the midwest, Sioux Falls, South Dakota; Lincoln, Neb., Des Moines, Ia.

Field Work

Field work continues to consume the major part of the time. Not including travel, 165 days were spent in 92 meetings, denominational and interdenominational. This included participation in Staff team visits to four Synods, Children's Workers Conferences in six Synods with interdenominational work in areas covered by four other Synods.

Christian Teaching Mission, at Youngstown, Ohio in February was one of the high spots of the year. I served as guest leader for the Austintown Community Church and even here would express appreciation to the pastor, Rev. A. V. Swinehart and his group of church workers who cooperated wholeheartedly. The Mission provides an excellent avenue through which we can service a local church more thoroughly than in our usual "hit and run" procedures. The Mission touched every angle of the church's work and taxed my ability to the limit. Another Mission will certainly profit from this experience as far as I am concerned. We are having ongoing follow up and I am looking forward to additional contacts with the Austintown Community Church as the months pass.

Interesting Statistics

Children's Division Leaders have been reported for 1,835 churches.

Total enrollment in the Church School including Cradle Roll, Nursery, Kindergarten, Primary and Junior for 1947 is - 166,956 an increase of 22,436 over the 1946 enrollment. This includes a 6,531 increase on the Nursery Roll (Cradle Roll) Department.

Vacation and Weekday Church School enrollments show an increase over the '46 report. Statistics are as follows:

<u>Vacation Church School Enrollment</u>	<u>1946</u>	<u>1947</u>	<u>Increase</u>
Denominational	21,223	25,935	4,712
Interdenominational	<u>10,431</u>	<u>12,338</u>	<u>1,907</u>
Total Enrollment	31,654	38,273	6,619

Weekday Church School Enrollment

Denominational	3,977	4,397	420
Interdenominational	<u>7,238</u>	<u>7,712</u>	<u>474</u>
Total Enrollment	11,215	12,109	894

Reports on activities and service were received from 22 Synodical Children's Workers.

The Department has written approximately 1,850 letters exclusive of mimeographed letters.

Approximately 1,200 families are using "Thoughts of God for Boys and Girls" annually with the Easter edition selling 2,460 copies.

The sale of approximately 48,000 of the 1948 Children's Day Service encouraged us to venture with this year's two color cover page for the service "They Were Bringing Children to Him".

All Aboard for Adventure

Although needs, concerns and shortcomings continue to overwhelm us and sometimes darken our vision, Mary Roberts and I compile this report with continued appreciation for the area of Christian service which the Board has allocated to us. Turning the page of another year, we are like the five year old youngster pictured in the current issue of "Growing" standing at an open door. He muses,

"Doors can be shut tight

Or opened wide --

I can go outdoors

Or stay inside.

Inside's nice as it can be;

In it is my family --

Outside may go anywhere,

But I guess I'll see what's there!"

Respectfully submitted,

Bernice A. Buehler

Director of Children's Work

(Exhibit B)

SUGGESTED ORGANIZATION FOR CHILDREN'S WORK
IN THE UNITED CHURCH

I. Local Church

1. Children's division leader.
2. Committee on Program for Children to include pastor, departmental superintendent, representative of vacation and week day work, parents, representatives of official groups, and functioning groups such as Social Action, Missionary Education, etc. (to consider social action in behalf of children also).
(Need to develop relationship to Committee on Christian Education of the Church.)

II. Synod or Conference

1. Representative Children's Worker should serve on the Committee for Christian Education in the Conference or Synod, appointed or elected in whatever way the other members are selected.
2. Committee to work with representative children's worker in the Conference or Synod.
3. Representative Children's Worker to be a member of the National Consulting Group. It is understood that when there is a staff member within a Conference or Synod with a major responsibility for children's work, he will have major responsibilities for children's work program and organization in area.

III. National Consultative Committee on Children's Work (to work with Directors of Children's Work).

A. Function

1. To represent interest and need of the local church and the areas and thus interpret direction of our work.
2. To help plan total children's work program.
3. To be active in carrying it on as planned in Synod.
4. To develop lay participation and leadership in behalf of children.
5. If possible or voted, to have representation on official planning groups of the denominations.

(That members of the National Consultative Committee on children's work be invited to represent children on

Request - official planning groups of the denomination i.e. - Missionary Education, Stewardship, Curriculum, Social Action, Evangelism.)

6. To develop a Fellowship of Children's Workers.

B. Organization of National Consultative Committee on children's work.

1. National group to meet annually (depending upon organization of United Church, possibility of annual meetings in connection with other related groups such as state directors).
2. An executive group to meet semi-annually, to be elected by National Consultative Committee on Children's Work.
3. Budget to finance the two above meetings.
(\$5000 for first year when the two groups must be brought together.)

IV. National Staff Services to National Committee plus their Conference or Synod Committee on Children's Work (our responsibilities to see that they have opportunity for services).

1. Regular newsletter (three or four times).
2. A circulating library.
3. To help Conference or Synod Committees on Christian Education to promote and provide opportunities for training of potential leaders in laboratory schools, workshops, institutes and caravans.
4. To encourage Synod and Conference Committees to use qualified children's workers in training opportunities.

V. Children's Workers Fellowship (to become one of first major projects of the National Committee).

1. For any person, man or woman, working with children in the church.
2. Disciplines of the teaching of fellowship - to be developed by National Consultative Committee of Children's Workers.
Study program, growth, personal religious disciplines, Bible reading.
3. Newsletter - organ of communication.
Brief, inexpensive newsletter to local church to interpret - whole program - for a two year period. After that time to be reconsidered in light of its need and value. - Budgetary item.
4. Provide for fellowship meetings at such gatherings as the National Conference on Christian Education and other meetings.
5. Develop a symbol of relationship to God and each other.
A card; a pin; a small book of prayers; a charter for children; a hymn.

Budgetary item.

REPORT OF THE
DEPARTMENT OF YOUTH WORK

This past year found the staff of the Youth Department engaged in four major activities: execution and field promotion of the youth program projected by the National Youth Cabinet and the Board of Christian Education and Publication; editing and publishing the three How's; devoting time and thought to the multiplicity of problems attendant to the merger of the Evangelical and Reformed and Congregational Christian Churches, especially those related to youth work; and participation in various interdenominational meetings.

I. Christian Youth Conference of North America.

The most significant event during the past year for the Christian youth of our nation was the Christian Youth Conference which was held at Grand Rapids, Michigan, August 31-September 5, 1948. The field and secretarial staff spent many hours in connection with the organization and promotion of E & R participation in the conference. Though we fell short of our original goal of 300 delegates, the E & R delegation attained the highest percentage of their quota of any denomination. There were 212 E & R delegates representing 31 of 34 synods - probably the most representative group of our young people ever to come together. Representation by synods was as follows:

California	1	North Wisconsin	4
Central Pennsylvania	3	Pacific Northwest	1
East Pennsylvania	5	Philadelphia	11
Iowa	10	Pittsburgh	10
Kansas City	8	Potomac	9
Lancaster	6	Reading	3
Lehigh	6	Rocky Mountain	1
Magyar	1	Southeast Ohio	12
Mercersburg	5	South Wisconsin	6
Michigan Indiana	9	Southern	5
Missouri Valley	12	South Illinois	2
Nebraska	5	South Indiana	19
Northern	4	Southwest Ohio	9
North Illinois	16	Susquehanna	4
Northwest Ohio	11	West New York	<u>11</u>
Northeast Ohio	3	Total	<u>212</u>

Our Youth Fellowship was privileged to conduct the worship service each evening. The general plans for these services were formulated by a special committee composed of Kitty Kline, Peggy Paar Baltzer, Prof. H. A. Pflug and others. The finished services, however, were prepared by Miss Mildred Hahn and Rev. Dale Boyer and were under the general direction of Miss Hahn. More than a hundred young people participated in leading the assembly in these experiences of dramatic worship. In addition to the many values of the conference itself, the young people of Youth Fellowship and Pilgrim Fellowship held joint sessions each afternoon with special attention being given to projects, program materials, summer program, and social action. The excellent attendance of E & R young people to the Christian Youth Conference could not have been possible without the financial support which most of our Synodical Youth Fellowships provided.

II. Youth Caravan Program.

In the summer of 1948 for the first time, we launched a summer Youth Caravan program on a national scale, following the recommendation made by the Community Service Commission of the National Youth Cabinet. This Commission had been participating in weekend caravans in the St. Louis area for more than a year. Four young people who had part in these projects made up the membership of the first National Caravan.

A four-fold purpose was drawn up by them:

1. To create an opportunity for Christian young people to witness and testify to their faith and conviction, and to experience genuine Christian fellowship through worship, work, play, and discussion in a common endeavor.
2. To attack the sin of racial segregation through interracial fellowship both on the caravan team proper and in all groups visited. (The caravan will be organized to include at least one minority group representative.)
3. To speak for ecumenicity through the inter-denominational aspect of the team. (One member of the team to be of another denomination.)
4. To create an opportunity for the mutual exchange of ideas and techniques for youth work in general, to develop a full understanding among local groups of the total program of

our National Youth Fellowship, and to stimulate greater participation in the religious and social action of Christian youth activity.

After a three-day training period at Eden Seminary, the caravan began their ten weeks' itinerary which took them into local churches, both city and country, church camps, and interdenominational groups in Iowa, Illinois, Ohio, Pennsylvania, Wisconsin, and Michigan, covering a distance of more than 4600 miles.

An evaluation by the group with the Director of Youth Work showed that they had achieved the aforementioned purposes. Letters and reports from the areas visited give the same positive assurance of the value of their work.

The National Youth Cabinet meeting during the Christian Youth Conference of North America in Grand Rapids, voted to request the Board of Christian Education and Publication to continue and expand the caravan program. Finding it impossible to arrange a meeting of adults and young people to discuss policies and plans for the expanding program, the Department of Youth Work drew up tentative plans which were discussed and given a pproval by the Staff. The plans were then presented to the Executive Committee of the Board on December 30th and were approved, pending, of course, final action by the Board at its annual meeting. In the meantime, the Associate Director of Youth Work has been proceeding with the 1949 summer plans. The National Youth Cabinet meeting in February gave their approval and support to the undertaking.

Working cooperatively with Rev. Oliver Powell, Secretary of Young People's Work of the Congregational Christian Churches, we are trying to provide for five caravans of five young people each to serve in the following areas: (1) Nebraska-Iowa, (2) Ohio-Indiana, (3) Missouri, (4) Eastern Pennsylvania, (5) Western Pennsylvania-New York. Letters of invitation to Synodical Youth Cabinets and Committees on Christian Education in the synods involved have been answered with more requests than probably can be filled. Interviews with Cabinets have been and continue to be held and the program enthusiastically endorsed.

The summer caravan program will extend over a six weeks' period beginning with the training sessions, June 11-15, 1949 at Lancaster Seminary and Elmhurst College, and concluding with a two-day round-up at the same location. Four of the five intervening weeks will be devoted to work in local churches and one week will be spent in a church camp.

There has been less response on the part of young people to participate as caravan members. We are eager to learn of the names of qualified young people whom we may contact and equally anxious to have you encourage personally those worthy of this assignment.

We have been encouraged by the interest of the Commission on Christian Social Action, both through their help in recruiting Negro young people, in being willing to participate in one of the two training sessions (Elmhurst) and in their contributing \$200 to the caravan budget. Some financial support will be given by the Board of National Missions and The Women's Guild; and Pilgrim Fellowship has pledged at least \$1,000.00 to the program.

Akin to the summer caravan program is the plan for weekend caravans being developed in a rapidly increasing number of synods. Some guidance is being given to this program in setting up training sessions within the synods. Much more is needed. To assist in this, the Community Service Commission is preparing a set of slides on Weekend Caravans.

III. National Youth Cabinet.

The Annual Meeting of the National Youth Cabinet was held in Cleveland, Ohio, February 4, 5, 6, 1949 (concurrently with the General Council of the Congregational Christian Churches). In accordance with the recommendation of the National Youth Cabinet in a special meeting at Grand Rapids, Michigan, September 1, and subsequently approved by the Executive Committee of the Board, the membership of the National Youth Cabinet was enlarged to include a delegate from each of the 34 synods. Thirty-one of the thirty-four synods were officially represented and approximately thirty visitors from various area organizations and city federations were in attendance. Resignations necessitated the election of a new Vice Chairman and Treasurer. Present officers are:

Kathryn M. Kline, Chairman
Betty J. Schrott, Vice Chairman
Anna Mae Snyder, Secretary
Donald Flick, Treasurer

The third day was given over to joint sessions with the Central Committee of Pilgrim Fellowship.

Some significant actions of the Cabinet were:

1. To develop a weekend caravan program in the various synods.
2. To develop a weekend work camp program in the various synods.
3. To favor a weekly newspaper instead of a semi-monthly magazine as the official youth publication of the United Church of Christ.
4. To cooperate with the Commission on Evangelism in conducting a series of Spiritual Retreats for young people.

5. To reiterate the hope that the denominational Sunday of Youth Week might be designated as our own Youth Day.
6. To request the permanent committees of the various synods to include a young person from their Synodical Youth Cabinet as an associate member, preferably the respective commission chairmen of the Synodical Cabinet.
7. To ask local churches to devote their 1949 Youth Day offerings to the National Youth Caravan Fund.
8. To cooperate fully with the Youth Reconstruction Fund being launched by the Youth Department of the American Section of the World Council of Churches through Church World Service.

We recommend approval of these actions.

IV. Projects.

It will be recalled that the projects of the National Youth Fellowship cover five major areas: the local community, denominational youth work, interdenominational youth work, missions, and world service. Specifically these projects for 1948 were:

Service to Veterans' Hospitals
Karl Meyer Memorial Work Camp Fund
United Christian Youth Movement
Rebuilding Schools in China
World Service
Heifers and Goats
European Church Camps
Cereal for Relief
Change Their Faces
Correspondence with Foreign Young People

The plan adopted last year of having all contributions to projects of the National Youth Cabinet come to the Department of Youth Work and then distributed to the designated areas was followed this past year by a large number of Youth Fellowships. However, the bulk of the contributions are still being sent directly to the Treasurer of the Denomination. Indications are that most of the projects, particularly in the area of world service, have had increased support during the past year. The youth of our Church played a really significant part in the sending of goats to Japan and helping to make possible church camps for young people of Europe.

In view of the impending merger, it was voted to continue the present projects with the exception of "Rebuilding Schools in

China," and to add two new ones:

Christian University of Japan
National Youth Caravan Fund

We recommend approval of the two new projects.

V. Synodical Youth Cabinets.

A great deal of time this past year was devoted to getting an accurate picture of the extent and effectiveness of our Synodical Youth Cabinets. Synodical Youth Cabinets were organized in Northern, Iowa, South Indiana, and Reading Synods. A detailed report on the status of Youth Cabinets in the thirty-four synods, along with some indication of regional organizations and city federations, is appended to this report. Though the union of Youth Fellowship and Pilgrim Fellowship will likely be consummated in the near future, there seems to be wisdom in urging our synods without organized Youth Cabinets to organize if at all possible. The presence of an organized Cabinet within each synod will make actual merger of youth work on a synodical and state level much easier.

VI. Field Program.

Field activities of both the Director and Associate Director this past year included extensive contacts in twenty-three synods. This contact ran the gamut of synodical, area, and local youth groups in the form of rallies, conferences, retreats, and work shops. In addition, leadership was given in a number of our own summer camps and conferences and a Regional UCYM Conference. A major block of time was given the series of Christian Education Conferences conducted by teams of staff members in the synods zoned to the Board of Christian Education and Publication for emphasis during 1948.

VII. Publications.

Due to increased costs, it was possible to publish only three issues of Leaders of Youth this past year. To replace the missing issue, a Newsletter in offset printing was circulated. This seems to have been favorably received and leads us to ask if it is a type of promotion that ought to be employed more frequently.

Approximately 7,000 of the project folder, The Youth Cabinet Recommends, have been distributed, thus reaching every congregation. The Commission on World Service and the Board of International Missions contributed toward the expense of this item. The descriptive material was written for the most part by members of the National Youth Cabinet and other young people.

A small pamphlet, You Can Have a Junior High Fellowship, is meeting a real need and a wide circulation seems assured.

The Youth Fellowship Guide Book continues to be in demand as evidenced by the sale of 734 copies in 1948. Sales of the Youth Worker's Kits totaled 177.

The 1949 Confirmation Reunion Service, "One Common Faith Unites Us All," seems to have been well received and had a sale of approximately 7,500 copies.

"Our Growing Fellowship" is the theme of the Youth Day Service. 15,000 copies are being printed, and envelopes for the Youth Day offering are being supplied on request.

In response to criticisms from the field, and in line with recommendations of the National Youth Cabinet at its annual meeting last year, considerable improvements have been made in the three How's. These improvements include a new format, larger type, and an increase in actual program material from four to six pages per session. Many favorable letters and personal comments from various sections of the Church indicate that these improvements have been favorably received by users of How. It is disturbing, however, that there has been no significant increase in the total circulation of the How's. An analysis of the circulation reveals that one or more of the How's are being used in 489 of our churches. The breakdown follows:

Number of churches subscribing to <u>How for Your Junior High Meeting</u>	70
Number of churches subscribing to <u>How for Your Junior High Meeting</u> and <u>How for Your Youth Meeting</u>	93
Number of churches subscribing to <u>How for Your Junior High Meeting</u> and <u>How for Groups Meeting Monthly</u>	3
Number of churches subscribing to <u>How for Your Youth Meeting</u>	179
Number of churches subscribing to <u>How for Your Junior High Meeting</u> , <u>How for Your Youth Meeting</u> , and <u>How for Groups Meeting Monthly</u>	24
Number of churches subscribing to <u>How for Your Youth Meeting</u> and <u>How for Groups Meeting Monthly</u>	13
Number of churches subscribing to <u>How for Groups Meeting Monthly</u>	107
Total	489

In addition to the above figures, there are approximately 350 Girls' Guilds using How for Groups Meeting Monthly. Taking the duplication into account, this means there are approximately 650 of our churches using one or more of the How's. Actual circulation figures as of the January-March 1949 quarter are:

<u>How for Your Junior High Meeting</u>	328	
<u>How for Your Youth Meeting</u>	555	
<u>How for Groups Meeting Monthly</u>	<u>693</u>	(includes 350 for Girls' Guilds)
	1576	

Though the How's continue to be published at a considerable deficit, they are held to be essential items for an effective denominational youth program, and present plans call for their continuation until new program materials for the youth of the United Church of Christ become available.

VIII. Girls' Guilds.

For a second year the Girls' Guilds are using How for Groups Meeting Monthly which have program materials almost identical with those going to our coeducational youth groups. This has helped a great deal in integrating the work of the Girls' Guilds with the total youth program of our denomination. An evidence of this integration is reflected in the fine support of a number of National Youth Fellowship projects by the Girls' Guilds. This integration process is helped along by the fact that many members of the Girls' Guilds are participating in the various youth activities planned by the Synodical Youth Cabinets. Further, an increasing number of girls' organizations are becoming coeducational groups.

At its Annual Meeting, the Board of Directors of The Women's Guild adopted the recommendation of the Constitution Committee which stated that the Girls' Guild Department should no longer be a department of the Women's Guild but that all youth work be unified under the Youth Department of the Church. Action on this constitutional change will be taken at the Quadrennial Convention in November.

IX. Youth Participation at Lakeside.

Plans are underway to have 100 Evangelical and Reformed young people at Lakeside. The National Youth Cabinet has recommended that each Synodical Youth Cabinet elect youth delegates in proportion to their synod's Lakeside quota, and has accordingly established a set of youth quotas ranging from 1 to 3 for each synod.

Five fraternal delegates of other races are being invited by as many city federations, and provision is being made to underwrite their expenses.

Among the seminars to be conducted at Lakeside are three specifically in the field of youth work, viz., Adult Leaders of Junior Highs, Adult Leaders of Youth, and Youth Work. In the afternoons there will be a Youth Assembly, plans for which are being made by a joint committee of young people in the Chicago area. The same committee is formulating plans for the worship service on the first evening of the conference.

It is expected that young people will help in the publication of the daily paper and take part in the pageant.

X. Items Related to the Merger.

Pilgrim Fellowship and Youth Fellowship continue to keep apace - or a little ahead - of our parent bodies in their merger negotiations. The staff members of the Youth Department have served as advisers to various joint committees, most important of which at the present time are our Committee on Constitution and a Consultative Committee on Organization and Program. A detailed report of the work of these committees to date is available for study.

A. Basis of Union.

The Basis of Union of the Pilgrim Fellowship of the Congregational Christian Churches and the Youth Fellowship of the Evangelical and Reformed Churches has evolved during the past two years into its present form. It has been duly approved by our National Youth Cabinet and the National Cabinet of the Pilgrim Fellowship.

We recommend the approval of the Basis of Union and request that our Youth Fellowship be authorized to proceed in the union of the two youth organizations according to its provisions.

B. First National Council.

The date of the first meeting of the National Council has not been determined. Our National Youth Cabinet feels that it should be called concurrently with the first General Synod or immediately thereafter in accordance with our Basis of Union. It is felt that such an historically significant meeting warrants our young people taking time off from school if the dates come during the school term. Further, to delay the meeting until the summer of 1950 will necessitate another annual

meeting of the National Youth Cabinet, which we can ill-afford for psychological as well as financial reasons.

We recommend approval of the efforts of the National Youth Cabinet and the Department of Youth Work to have the first meeting of the National Council called at the time of the first General Synod or shortly thereafter.

C. Adult Advisers to the First National Council.

On the present National Youth Cabinet there are five adult advisers who were elected by the Board of Christian Education and Publication, and whose expenses to the annual meeting of the Cabinet are defrayed by the Board. Present plans for the first National Cabinet of the youth fellowship of the United Church of Christ call for 20 adult advisers, 10 of whom will be from the Evangelical and Reformed Church. (The National Cabinet will be composed of 200 members, and will meet only every two years.)

The National Youth Cabinet respectfully submits the following nominations:

Rev. A. R. Detwiler
Mrs. Kenneth Bishop
Rev. Harold Grunewald
Rev. Ralph Ley
Miss Esther Grether
Dr. Nevin C. Harner
Prof. H. A. Pflug
Miss Kathryn M. Kline
Rev. H. H. Wintermeyer
Rev. Dale Boyer

We recommend that these ten persons be elected by the Board and that their expenses be provided.

D. The Principle of Subsidizing Essential Publications.

We are deeply appreciative of the fact that our Board has underwritten deficits on essential items in the field of youth work, such as the magazines and program materials, and has provided funds for free distribution of certain items deemed necessary for effective promotion such as Leaders of Youth. We believe this to be a sound educational principle and an inevitable circumstance where a limited constituency automatically limits circulation. Obviously any church merger calls for adjustments and compromise. It is earnestly hoped, however, that this policy may prevail in the United Church of Christ.

its We recommend that the Board reiterate strongly our belief that it is a sound educational principle to subsidize essential publications for an effective program of Christian education.

E. Youth Delegates to General Synod.

General Council has approved the request to have ten young people come as delegates with voice but no vote to the first General Synod, but made no provision for their expenses. It is our hope that when this matter materializes the Board will assume responsibility for the expenses of these delegates.

In retrospect the year seems to have been one of progress despite many shortcomings. We are grateful for the fine fellowship and cooperative spirit of fellow-staff members, and deeply appreciative of the efficient manner in which our secretaries, Misses Clara Aughinbaugh and Beryl Richardson, carry out the hard and oftentimes tedious work of the department. Above all we have a feeling of gratitude to our Heavenly Father for the privilege of working with and for our young people and implore his guidance for all of us in the work of the coming year to the end that we may have some significant part in making the Way of our Lord Jesus Christ the Way of our own lives and of the world.

Respectfully submitted,

A. Wilson Cheek, Director of Youth Work.

Ethel A. Shellenberger, Associate Director
of Youth Work.

REPORT ON THE STATUS OF YOUTH CABINETS

IN

THE THIRTY FOUR SYNODS

California	No Synodical Youth Cabinet
Central Pennsylvania	Synodical Youth Cabinet
Dakota	Synodical Youth Cabinet
East Pennsylvania	Bath Area Federation (Synodical Youth Cabinet in process of organization)
Iowa	Synodical Youth Cabinet Three regions: Waverly Central Valley Southeastern
Kansas City	Synodical Youth Cabinet Six regions: Central Kansas Central Missouri Oklahoma Lafayette Mokan Western Kansas
Lancaster	Synodical Youth Cabinet
Lehigh	Allentown Federation (Groundwork being laid for Synodical Youth Cabinet)
Magyar	Hungarian Youth Conference in Bridgeport Area No Synodical Youth Cabinet
Mercersburg	Synodical Youth Cabinet Nine regions York Federation

Michigan Indiana	Synodical Youth Cabinet Four regions: Greater Detroit South Bend Fort Wayne Ann Arbor
Missouri Valley	Synodical Youth Cabinet St. Louis Senior Federation St. Louis Junior Federation Cape County (?)
Nebraska	Synodical Youth Cabinet Three regions: Northern Central Southern
New York	Metropolitan Regional Youth Fellowship (Plans being projected for organization of Synodical Youth Cabinet)
Northeast Ohio	Synodical Youth Cabinet Cleveland Federation
Northern	Synodical Youth Cabinet
North Illinois	Synodical Youth Cabinet Five regions: Chicago Monee Arlington Heights West Suburban Freeport
Northwest Ohio	Synodical Youth Cabinets Three regions: Southwest Southeast Northwest
North Wisconsin	Synodical Youth Cabinet Three regions: Sheboygan Appleton Wausau

Pacific Northwest	Puget Sound Youth Fellowship (Synodical Youth Cabinet to be organized in April)
Philadelphia	Synodical Youth Cabinet Three regions: North Penn Ursinus Schaff
Pittsburgh	Synodical Youth Cabinet Five regions: Clarion Westmoreland Somerset Butler Allegheny
Potomac	Baltimore Federation No Synodical Youth Cabinet "Youth of the Valley" Federation
Reading	Synodical Youth Cabinet (Formation of five regions in process)
Rocky Mountain	No Synodical Youth Cabinet
Southeast Ohio	Synodical Youth Cabinet Canton Federation
Southern	Synodical Youth Cabinet Four districts: Eastern Davidson-Forsyth Central Western
South Illinois	Synodical Youth Cabinet
South Indiana	Synodical Youth Cabinet Five regions: Louisville Evansville Indianapolis South Central Wabash

Southwest Ohio	Synodical Youth Cabinet Dayton Federation Inter-city Federation Cincinnati Federation
South Wisconsin	Synodical Youth Cabinet Milwaukee Federation
Susquehanna	Synodical Youth Cabinet
Texas	No Synodical Youth Cabinet Five areas including New Orleans Federation
West New York	Synodical Youth Cabinet Buffalo Federation Rochester Federation

Summary

Total Number of Synodical Youth Cabinets	25
Number of synods with no Synodical Youth Cabinet	<u>9</u>
	34

THE DEPARTMENT OF STUDENT WORK

To the members of the Board
of Christian Education and Publication

I present this report with some satisfaction with the progress that has been made this year, and with a growing realization of the size of the task remaining.

UNITED STUDENT FELLOWSHIP

Motivated by the progressing union of the Congregational Christian and Evangelical and Reformed Churches, but more by the fact that on numerous campuses the two denominations had united their resources and work, Congregational Christian and Evangelical and Reformed students, meeting in a National Assembly at Defiance College, Defiance, Ohio, in June, 1948, united and brought into being the United Student Fellowship. But stronger than either of the above in this action was the conviction that this is the direction which Protestant Christianity should be going today. The spirit with which the students have worked out the details of organization and program vouches for the sincerity of their conviction.

The United Student Fellowship accepted the special project of providing twenty \$100 scholarships for Japanese Christian students studying in Japan and a \$500 scholarship for a Japanese Christian student studying at one of our church colleges in this country. Already local, state, and regional groups have assumed their share of this responsibility and the first \$100 scholarship has been sent to Japan, where Miss Ruth Seabury has agreed to serve as administrator.

By the decision of the United Student Fellowship, the Student News-letter is now being sent to both E & R and C C students, with a proportionate share of the cost being borne by both groups. The second issue of the 1948-49 school year was mailed to 17,000 students. This represents approximately one-fourth of our united potential.

The United Student Fellowship recruited one hundred students to attend the Ecumenical Student Conference, held during the Christmas holidays this past year. Over 1500 students attended. The USF held two sessions during the conference.

SYNODICAL SUPPORT OF STUDENT WORK

Twenty-two synods are now financially supporting programs of student work to the amount of \$26,000 annually. Three more have such programs of support under consideration.

Six of the nine Pennsylvania synods acted favorably on the proposed program for a unified student program for the state; two voted negatively and one synod has not had the matter presented yet. It appears that with more interpretation the program may be accepted by all nine synods. A meeting of the Pennsylvania student work committee was held April 5th to plan the next steps in this program. (The meeting had not been held at the time of the writing of this report.)

The Ohio synods accepted a seven cents per capita assessment for student work in that state and have set up a state-wide committee on student work. Already these funds are being used at Bowling Green and Kent. Meetings of the E & R and C C committee are being held to project a program for Ohio State University at Columbus. The possibility of providing physical facilities near the campus for such a program is being considered.

Student work has progressed at the University of Indiana at Bloomington with the purchase of a house near the campus for a student center. At Purdue in Lafayette, the Rev. Gunnemann is now responsible for C C , as well as the E & R students. Until this fall the C C students were under the care of the Presbyterians.

The Missouri Valley synod in cooperation with the C Cs has placed an Eden Seminary student as director of student work at Washington University, St. Louis. At the University of Missouri the work is progressing, and the increased participation makes the present facilities inadequate. A program has been decided upon by the Chapel Board for providing for this expansion, and it now awaits approval by the Missouri Valley and Kansas City synods and the Missouri Conference of the C Cs.

A joint student committee of the E & Rs and C Cs is now functioning in Iowa, where the work is united at the state university at Iowa City, the state college at Ames, and the teacher's college at Cedar Falls.

The Wisconsin synods have placed Miss Ann Blasberg as associate director of student work at the University of Wisconsin. She works with the Rev. David Maitland in a program jointly sponsored by the E & Rs and C Cs.

Local personnel at the University of Michigan, Ann Arbor, is studying the situation there in order to plan for cooperation between E & Rs and C Cs in the student program on that campus.

The New York and West New York synods will vote this spring on cooperating in the work of the New York Region of the Student Christian Movement. The C Cs employ the Rev. Hartland Helmich (E & R) as a staff member of the New York Region, and he is making an energetic approach to our ministers and churches. We have assisted our local churches in Buffalo this year in their participation in a program to provide a chaplain for the University of Buffalo.

Apart from these synod programs for student work, there are a great many local situations where ministers are showing a splendid concern by assuming responsibility for students on local campuses. Our participation in interdenominational programs on local campuses is also growing.

NATIONAL SUPPORT OF STUDENT WORK

It became apparent to me this year that our policy of subsidizing only where it is necessary to get local work started or in case of emergency is not going to mean, at least for a while, that the amount of our subsidization will diminish. Requests from local groups for assistance in getting a student ministry started are increasing, as education on the need for such work becomes effective.

While support of student work on the part of synods has grown greatly, it appears that we cannot depend entirely upon this source of support of student programs. We have gone almost as far as we can go in enlisting synod aid for student work, and still our means are inadequate. We must consider now whether as a Church we can provide a more substantial fund for local help.

DELEGATE TO AMSTERDAM

Through the student department and by the contributions of many individuals, Barbara Dietz, student at Yale Divinity School, was able to represent us at the Assembly of the World Council of Churches. The fact that she was elected vice-chairman of the Youth Section of the World Council of Churches indicates the contribution she made.

PROGRAM HELPS

The most urgent phase of our work at the present time is that of planning the content and character of programs in local fellowships. This is complicated by the multiplicity of types of situations; at some we have full-time pastors, at some lay leaders, at

some the students lead, at some the minister of the church in the community is responsible, and at others we are participating in interdenominational programs. Two things present themselves as necessities: 1) drawing together student pastors and lay leaders responsible for student programs to work together on programs; 2) out of this planning should come directives for printed program helps. This drawing together to chart our course and plan our program is especially necessary because of the rapid uniting of local programs, the expansion of the work and the large number of new student pastors and workers.

A growing area of contact for the director of student work is participation in Religious Emphasis Week programs on many campuses. In most cases, each denominational group brings one of its own workers to serve as a member of the "team" of leaders for the week. Individual conferences, mass meetings, discussions in regular academic classes, bull sessions or fireside chats make up a strenuous program but one which lends itself to revealing the problems with which this generation of students are wrestling. It is encouraging to find that students are giving serious thought to religion and its relevance to all of life. The college and university campuses today are open to the gospel; the Church has that gospel to give.

RECOMMENDATIONS

1. That the Board of Christian Education and Publication approve the action of the United Student Assembly which organized the Congregational Christian students and the Evangelical and Reformed students into the United Student Fellowship.
2. That provision be made in the 1950 budget for \$1000 with which to cooperate with the Department of Higher Education of the Congregational Christian Churches for holding a conference for local ministers to students.
3. Since so much of our local student work is united with the CCs, and since the students are united nationally, involving unification of administration and coordination of personnel, that some consideration be given to the advisability of locating the offices of the two directors of student work together.
4. Because we have gone almost as far as we can in getting student work financed by the synods and the amount is still insufficient, and because the total financing of student work by the synods puts an unequal load on some synods (e.g. one whose area comprises three states involving five state universities and colleges), we look forward to providing in our national budget an amount for local work at least equal to that which the synods are providing for student work. Also, that we give consideration to this policy of financing student work in the United Church.

Respectfully submitted,

Charles Schwantes
Director of Student Work

REPORT OF THE DEPARTMENT OF ADULT WORK

1949

The department has assumed responsibility for Adult Work and Audio-Visual Aids in Christian Education as well as direction of the Bureau of Audio-Visual Aids of our church. We report on each as follows:

I. Adult Work

An adult is writing this report. It is written about adults. Adults will read it (we hope). It concerns itself with matters vital to adult work in the local church and across the world.

We shall not burden you with a description of the GREAT WORLD PROBLEMS that confront us. You're living in the same one (world) that we are. But it might help to say what some adults are doing about those problems. In the face of momentous world problems, adults too frequently are seeking answers to local problems; where local problems ought to be wrestled with, adults often spend their time reading about world problems. For them, a decade and a half ago, adult unconcern replaced concern. Today unconcern has been replaced by self concern.

Our work keeps us aware that a number of persons and organizations are also concerned with these same adults. Each has a legitimate claim on the time of adults who would be Christian. Each utilizes some of the same channels for dispensing information and getting work done, but by and large, overlapping has been resolved.

The problem confronting our church as we move into a union with the Congregational Christian Churches is to so order our house that over-lapping, duplication, and repeated mailings will not need to exist. (I understand that most postmen just drop the bag when they get to Evangelical and Reformed churches about October 1st and March 15th). Protestantism inherently possesses a "genius" of which it is making too little use. Let me illustrate.

Pastors must know the total program of the church if they are properly to minister to their constituencies, but they do not need to know every detail of it. They do not need to have all the mailings come into or over their wastebaskets. Much of our work must eventually be done directly with adults themselves. And on the local scene, responsibilities must be delegated to lay people without their first having been strained through someone's funnel. We do not want to take away authority and responsibility from anyone. It is our desire only to assist. Sometimes it would be unwise to work directly with local people except through the local pastor. At other times, it would greatly facilitate our work, if the channel could be widened and it had a quicker drop.

Protestantism, on the one hand, believes in the priesthood of all believers. It seeks to implement that idea through organization, polity, and principle. On the other hand, we as leaders are always in danger of taking unto ourselves the very responsibilities we decry in Roman Catholicism.

The greatest responsibility of the Department of Adult Work lies in this area. Naturally, it is a responsibility shared by many other persons and agencies of our church. Our opportunity and responsibility is in devising a working organization with a wide channel, personnel to do that work on a broad basis, and jobs enough to interest and enlist the efforts of the members who in the past may have been asked and allowed only to audition what WE did.

The persons and agencies responsible for work with adults ought to consider carefully the whole organizational structure and working relationship of those who will carry responsibility for adult work. I refer to men's work, women's work, young adult work, Christian family life and parent education groups.

It is recommended that our Board give this matter some thought, indicating, if possible, the direction we want to go in in setting up adult work in a Division of Christian Education in the United Church of Christ.

The situation is illustrated by the minister who always assumed he'd have more influence if he reached greater and greater heights in the ecclesiastical machinery of one of God's corners, there to discover, (too late) that he had successfully removed himself from such mundane things as people and problems. Ecclesiasticism alone was not the difficulty. The difficulty lay in his relation to God, from which stemmed his rather "exalted" relation to his fellows. In addition, he had removed himself from the very area where change and movement take place. Change begins with an individual not with the mass.

A. Young Adults

For some two years we have put off issuing more printed material, but the growing number of requests for help and information prompted us to attempt a Young Adult Guide Book and a Packet. Last fall the Department of Adult Work of the Congregational Christian Churches and the Evangelical and Reformed Church agreed to issue some materials unitedly. Our department assumed responsibility for writing and publishing the Guide Book. The Congregational Christian's purchased 500 copies.

Accepting the packet idea may be a case of "the lowly have risen" or "the mighty have fallen," all of which is by way of saying that the young adult packet of seven pieces of material has had a fair reception across the church. Even if some people don't read them, packets must be part of the answer to the problems of this world. Sales of these materials and a description (as reported) of young adult organizations follows.

YOUNG ADULT FELLOWSHIP GROUPS

162 Reporting. One person reporting two fellowships.

MARRIED (Men & Women)	MARRIED (Men or Women)	MARRIED & UNMARRIED (Men & Women)
75	1	69
UNMARRIED (Men & Women)	UNMARRIED (Men or Women)	
13	4	
		<u>TOTAL</u>
		75
		1
		69
		13
		4
	Young Adult Fellowships -	162

YOUNG ADULT FELLOWSHIP PACKET SALES

	No. of Orders	Approx. Price	Income
Young Adult Fellowship Packets . . .	217	\$1.00	\$217.00
Young Adult Fellowship Guide Books . . .	157	.25	<u>39.25</u>
			\$256.25

It is recommended that a 1950 joint Evangelical and Reformed and Congregational Christian Churches Guide Book be issued.

B. Home Department

Continued request for helps in the area of the Home Department have kept our sales of "The Church Serves" moving steadily. This product resulted from a reprint of articles appearing originally in THE BUILDER. The leaflets and helps mentioned in the resources continue to have sale also.

C. Christian Family Life

The request for leaflets and for study books in Christian Family Life and Parent Education indicates that the church and its people are in need of such helps and that their awareness of the need is growing. Study, experimentation and correlation of programs and efforts are essential if Protestantism is to provide the program and guidance necessary to both church and home.

The magazine, "The Christian Home," produced by the Methodists receives our recommendation when people request such printed help.

D. Parent Education Classes and Groups

Our correspondence with young adult parent groups has increased at a steady pace. More and more local groups are facing up to the problem of knowing how to answer the questions raised by their children.

Parents and children are not sitting on a log (as Mark Hopkins and the student) but they are sitting in the kind of a position that offers us our opportunity of giving them the Christian answer to so many of their questions. The local church that has not held specific classes for parents of small children during the past fifteen years has lost a great opportunity of ministering to the spiritual growth of their members. Questioning children cause Christian parents to seek. They ought to be helped by the church to find the answer.

Work with adults continues to be interesting though at times it appears to be both unprofitable and unproductive. When we get behind appearances and beyond wastebaskets, into the hearts and minds of people in need, we really see and hear much about the value of such a prosaic ministry as Adult Work.

II. Audio-Visual Aids (Christian Education)

The following attached statistics will show you the extent to which use was made of the materials in the Christian Education area. Dr. Sheeder will report on our investment in new materials. Dr. Wentzel will report on audio-visual materials relative to the curriculum.

Our audio-visual aids philosophy needs explanation. All departments and agencies of the church are in the business of "communication." Each knows best what he or she wishes to communicate. Assistance in choosing the medium and perfecting what will become the final product may require the help of a number of specialists, but the initiation of a project and basic thinking ought to be done by the "communicators." The communicator ought also to budget for its production. Actual production of materials beyond the amateur stage (2 x 2 slides) ought to receive the competent and professional skill that the Bureau of Audio-Visual Aids or like agency can command.

All suggestions for productions by staff members should be weighed by the staff in the light of what is most urgently needed, cost, etc.

General materials we ought to produce are as follows:

1. A 16mm black and white film on "Church and Home."
2. The New Curriculum - medium might be a 35mm black and white filmstrip.
3. Enlisting lay leadership.
4. Depict scope and depth of Christian education.
5. Age group and functional committee material for all departments.
6. Understanding people. (all ages)
7. Film strips, slide sets and such recordings as will communicate information and provide motivation for our Board of Christian Education and Publication constituency needs to be produced.

Recently, the denominations held their first interdenominational Production Conference. But no interdenominational agency will produce materials specifically designed for the Evangelical and Reformed Church. We must plan and budget for our own needs.

Bureau of Audio-Visual Aids

A detailed report on audio-visual aids was made to the Committee on Correlation and Promotion. It is attached herewith. The task of carrying double responsibility has been possible by the efficient help we employ and the freedom accorded the director in managing the affairs of the Bureau.

At present, I am giving half time to the Bureau of Audio-Visual Aids and half time to Adult Work.

One would not want such responsible areas of present-day church work to remain limited under the direction of one person for too long a period. Proper action can be taken on this matter when the many questions of "merger" are before us. In the meantime, I shall carry on to the best of my ability.

It is recommended that the Board take action that will continue this working relationship for another year.

I am grateful to my secretary, Miss Marjorie Groce, and the other helpers who work with me in my two-fold task. The strength to do the will of the Father continues to be our prayer and our hope, for the coming of His Kingdom rises as we depend upon him for guidance and faith.

Respectfully submitted,
Oscar J. Rumpf,
Director of Adult Work.

DEPARTMENT OF CAMPS AND SUMMER SCHOOLS

It is good to be able to report that the 1948 camping season held its own with attendance records of recent years. While most of the denominations doing a major job in camping, were showing a marked decrease in attendance, we were able to compile figures which, added up, amount to a total showing 200 more people in camps or conference than in 1947. In the face of polio epidemics, harvest dates, etc., this is encouraging.

A brief glance at the summer of 1948 might be of interest. In spite of the fact that (1) all periods were cancelled in North Carolina because of polio epidemic (probable loss -275 campers, 65 staff people); (2) one Junior Camp and one Family Camp cancelled because of low registration (all campers in the Junior Camp absorbed in the following period); (3) sixty-five juniors turned away at Fern Brook for lack of room (actual figure was 110, but 45 were absorbed at Michaux); (4) harvest and other factors cut our enrollments in Kansas and Nebraska in half -- we still show an increase of approximately 200 campers over 1947.

Figures -- Total Campers 1948 -- 6,137; 1947 - 5,866
" Staff " -- 1,317; " - 1,353
Total number of persons in camp 7,454 " 7,219

A total of 343 persons were placed in new positions of leadership in 1948. Of these there were 13 directors, 92 teachers, 188 counselors, 13 recreation leaders, 21 secretaries, 16 nurses. Thus, an attempt was made to enlist new leadership, while at the same time retaining a large percentage of the old.

Happily, through a more judicious handling of funds, a wiser planning of budget, and the increase of one dollar in the advance registration fee, it was possible to keep within the limits of our operational budget in a much better fashion than was the case in 1947.

One of the outstanding evidences that our summer program is an effective instrument for Christian service is the offerings contributed for World Service and Relief projects. Much of our teaching and counseling would be barren if some of the results could not be seen in this tangible expression of concern for others. A good deal of emphasis was placed on this arm of the church's program. As a result, approximately \$5,600.00 was received through camp and conference channels for Relief, Rehabilitation, and Reconstruction.

The designations of World Service offerings are somewhat important, for they give an idea of the general feeling for each project.

Church Camps in Europe	\$1,733.46
World Service	2,237.74
Seeds	160.00
Schools in China	260.00
Goats	286.14
Heifers	200.00
Mission to Lepers	115.00
Magic Carpet (Mailing Costs)	<u>45.00</u>
Total	\$5,037.34

It appears that a number of camps and/or summer schools sponsored by our Board in 1949 will be approximately the same as in 1948. The number of places at which we will co-operate with C.C. will also be the same.

A large portion of the time of the department, since the close of the 1948 season, has been given over to meeting with Synodical Committees on Christian Education. The proposed program of decentralization in camps and conferences (see Exhibit A) has been thoroughly examined and discussed at these meetings. All Synods have been visited with the following exceptions -- the eight Eastern Synods supporting Mensch Mill and Fern Brook (all contacted by mail and decisions reached for 1949), California and Pacific Northwest (contacted by mail to provide information about decentralization -- no decision requested).

Of the thirty-two Synods informed of the proposed program, ten -- Iowa, Mercersburg, Potomac, North Wisconsin, South Wisconsin, Southern, Texas (Waveland only), Michigan-Indiana, Northern, Southwest Ohio -- have felt that they are in a position to proceed on a decentralized basis. These Synods represent twenty-one camping periods in 1949.

It is interesting to note that Northern Synod (Minnesota) will be the first synod (state) to become completely cooperative in the camping program. In 1949 all camp and conference periods (7) in that area will be set up by a joint C.C.-E.R. planning committee.

Without doubt, we face our greatest difficulty in the multiple synod-multiple camp period areas. This is especially marked in the Dunkirk (four synods -- seven periods at Dunkirk, three periods in Ohio) and Mensch Mill (six periods -- Mensch Mill, nine periods -- Fern Brook) areas. It seems that the only possible solution is that which is being explored at Mensch Mill-Fern Brook, - the possibility of setting up a full-time

superintendency, under a cooperative arrangement between the Board of Directors of Camp Mensch Mill and the Committee on Christian Education of the eight Eastern Synods. It is hoped that this office will be established in time to take care of the 1950 Mensch Mill-Fern Brook periods.

In terms of Dunkirk, two meetings have been held and a third is in prospect with the four controlling Synods (West New York, Pittsburgh, Northeast Ohio, Southeast Ohio) to determine what policy should prevail in 1950 and beyond.

We have been moving ahead with this decentralization program on an experimental basis in 1949 with tentative approval of the Executive Committee of the Board of Christian Education and Publication. We have tried to rush no one into the program, for we realize that it will take a number of years for this change-over to be adopted nationally. Not every Synodical Committee is equipped to do this job immediately. However, those who have accepted have done so because they feel it is the goal toward which we should be working.

Therefore, we recommend that the Program of Decentralization in Camps and Summer Schools be adopted by the Board of Christian Education and Publication as its official policy through the Department of Camps and Summer Schools.

Early in January a meeting was called of representatives of those agencies within our church who have shown an interest in the Work Camp field. The major purpose of this meeting was to discover more effective ways in which we could promote and sponsor Work Camps -- both denominational and interdenominational, nationally and internationally. Caravans and the use of summer students in industry were also discussed. The outcome of the meeting was that the administration of caravans should be lodged in the Department of Youth Work, Summer Students in Undustry in the Commission on Christian Social Action, and Work Camps in the Board of Christian Education and Publication -- designation of which department to be determined by the staff.

At a subsequent staff meeting, it was voted that the administration and promotion of Work Camps should rest primarily in the Department of Camps and Summer Schools. The director of this department is to consult with other departmental directors when applications and inquiries seem to spill over into these aforementioned departments (especially Departments of Youth Work and Student Work). The Department of Camps and Summer Schools is to have access to whatever funds might be available for scholarship aid, administrative purposes, etc., in the other boards and agencies.

Since this is a new assignment for this department and there is no item included in the departmental budget, we recommend that the Board of Christian Education and Publication look with favor on the addition of the responsibility to the on-going work of the department and accept a budget item of \$200 for administrative and promotional purposes.

The work of the Special Committee on Camps and Conferences of I.C.R.E., of which the writer is chairman, continues to take much of his time. However, the task is beginning to level off, and it is hoped that it will demand a little less time in the future. One important and rapidly developing feature in the camping field is that of Day Camping. This committee is taking hold of the implications of Day Camping for the church in definite fashion and will be prepared in the near future to furnish the church with helpful guidance.

The department lost a valuable person in January, when Miss Leinbach, the office secretary, resigned. Great commuting distance each day and her mother's ill health were bona fide reasons for her leaving. She did yeoman service during her two years in this job.

We feel especially fortunate in having procured the services of Mrs. Margaret Gill to fill the position. Her five years and more with the Heidelberg Press, and her services at Dunkirk, where for four years she has been in charge of the book room, give her valuable background experience for her position.

Miss Miriam Dobbins, who again handled all camp registrations, should be commended for her accuracy and thoroughness, as well as Miss Marjorie Groce, who helped a great deal with staff invitations.

Respectfully submitted,

Ed. L. Schlingman

DEPARTMENT OF LEADERSHIP TRAINING

To the Members of the
Board of Christian Education and Publication:

During the past year the Department of Leadership Training has devoted its effort to implementation of the second emphasis of the three-year Christian education advance, Better Prepared Teachers and Leaders, projected by the Board of Christian Education and Publication. The first step in this effort was the planning and preparation of the leaflet Learn of Me. This three-color leaflet pointed up the recommendations suggested by the Department of Leadership Training in the 1948 report. 25,000 copies of this leaflet were printed for distribution to church school teachers, superintendents and pastors free of charge. Distribution was effected through the regular fall mailing, the inclusion of the leaflets in packets for use by the field teams, and by supplying the leaflets to local churches in response to their requests. The leaflet is being included in the 1949 spring mailing.

To acquaint all of the ministers of the church with the Standard Leadership Curriculum a copy of the 1948 edition of Educational Bulletin #501 was sent to all pastors free of charge. This, too, was distributed through the fall mailing. Bulletin #501 has interested many pastors in starting leadership classes in their own churches, and it has also facilitated correspondence by having this basic guide in the possession of interested leaders and instructors.

The staff field teams which worked in nine synods during 1948 have been of great value to the program of Advance and the emphasis, Better Prepared Teachers and Leaders. Following the contacts made by the members of the staff teams in local churches, many specific inquiries were received for materials and helps. A measurable result of this effort is the response to the Home Study courses. To March 1, 1949 110 persons have enrolled in the course, How to Teach in the Church School, and 26 have enrolled in the course, How to Read the Bible. Many of the enrollees were interested in these courses at meetings conducted by the staff teams. To show the need for teacher training which these courses meet, the following quotations from persons who have completed the Home Study course, How to Teach in the Church School are of interest.

"I am enclosing an order for five additional study outlines for the course 'How to Teach in the Church School' which I just completed. I've been much enthused about this course since I heard of it at a Synod meeting last fall. Now that I've taken it I can't speak too enthusiastically about it. Three others have read the textbook and are now awaiting the outlines."

Another writes:

"I have been a teacher of four year olds for one year. I had had no teaching experience whatsoever before. I've felt very dissatisfied

with myself as a teacher at times. Your book has given me encouragement. Here are five helpful suggestions which I plan on using:

- 1) I plan on getting better acquainted with my pupils and their parents.
- 2) I plan on arranging my corner different and making it more interesting.
- 3) I plan to give more time to planning my lesson and to try different procedures to see which the children understand better.
- 4) It gave me a better understanding of the lesson material and showed me how to use it more effectively, and it pointed out to me to read all the lessons over so as to link each one with the next.
- 5) It caused me to think more about my class and to take inventory afterward to see where I failed and on the results I had achieved. It also explained the use of handwork to me."

Additional information on Better Prepared Teachers and Leaders was included in articles in The Builder and The Messenger. The "For Your Workers' Conference" column, written regularly for The Builder by the Director of Leadership Training, was related to the special emphasis in several issues. The Christian Education News carried articles highlighting teacher preparation. The publication of the above articles brought many requests for information to start leadership training classes and for related materials.

Field Activities

Work in the field has taken me into nine synods during the period from March 1, 1948 to February 28, 1949. A summary of field work shows that 44 meetings were held in local churches, 23 area meetings were attended, three consultative meetings were held with Christian education committees, and fifteen days were devoted to synod-wide meetings. The latter includes the directing of the Michiana Senior-High Conference and L.T.S., Olivet, Michigan, and the Young Adult Camp, Dunkirk Conference Grounds. Field work of particular significance includes:

Member of staff teams in Michigan-Indiana, Iowa, and South Wisconsin Synods.

Leader at Mensch Mill Conference on Christian Education.

Attendance at National Christian Teaching Mission Director's Conference, Lake Geneva, Wisconsin.

Leader at Workers' Retreat, First Church, Canton, Ohio.

Leader at Workers' Retreat, First Church, Philadelphia, Pa.

Denominational leader for the National Christian Teaching Mission, Dayton, Ohio.

Director of Marietta, Ohio, National Christian Teaching Mission Leader for joint Workers' Conference, Quincy, Illinois.

International Council meetings - October 4-9, 1948 and

February 7-12, 1949. Member of Executive Committee of

Committee on Leadership Education and Chairman of the Committee
on Ways of Enlisting, Developing and Training Leaders.
Philadelphia Synod World Service meetings.
North Illinois Synod World Service meetings.

Leadership Training and Church School Administration Publications

In addition to preparing denominational promotional materials such as Learn of Me and What Is the Lakeside Conference? the department has made available imprinted editions of the following in cooperation with the International Council of Religious Education:

The Church School and Parish House Building
Increasing Attendance
And Gladly Serve
At Your Best
Begin with These
Local Church Board of Christian Education
You Can Use Workshop Method

Five of the above items are being advertised in a special flyer included in the 1949 spring mailing.

Leadership Training Statistics

The report of Leadership Training Recognition (see attached summary, page) shows a decrease in all categories. Though these figures do not cover the period in which the emphasis, Better Prepared Teachers and Leaders, was in effect, they are none the less disturbing. The largest decrease from 1947 is noted under the summer schools and camps listing. A detailed analysis of the summer school and camp accreditation shows that this loss is due to a number of factors. These factors are a decline in L.T.S. enrollment due to the establishment of Senior High and Cooperative camps; the shortening of the camp period from two to one week; the elimination of the double-period schedule; and in one case the failure to obtain reports on the classes. Eight summer schools and camps studied reveal a decrease of 664 course credits from those issued to the same camps in the previous year. A declining interest in credit recognition on the part of the students and instructors may be another contributing factor. With the re-establishment of double periods during the 1949 camp season this decline should be halted. Another large decrease may be noted in Second Series credits certified to us by the International Council of Religious Education. This apparent though not actual decline is due to record procedures at the International Council office. The figure submitted for 1947 represents an eighteen month period, while the 1948 figure is for one year only, from September, 1947, to August 31, 1948. Therefore, the 1948 figure of 936 represents a slight increase.

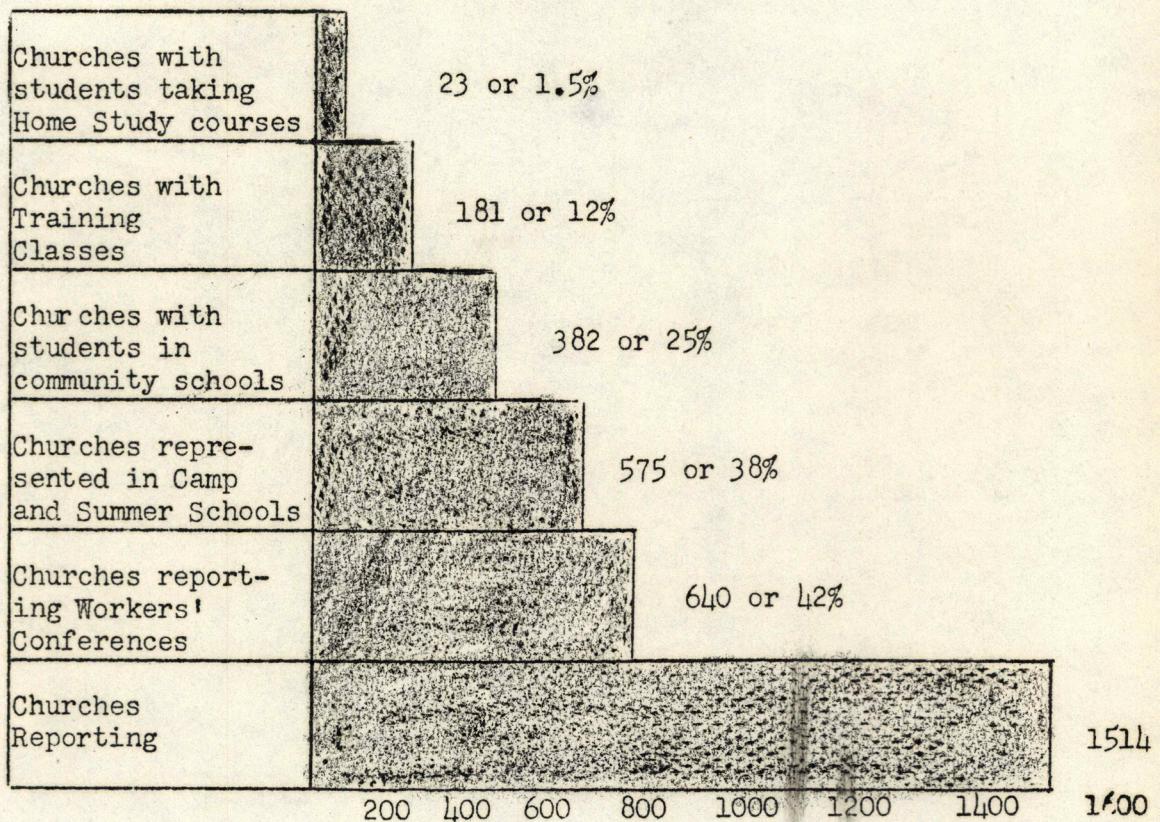
Christian education statistics have been received from 151 $\frac{1}{4}$ of our churches. See page for a summary of these figures. Fewer of these statistical reports have been received than last year at the same time because Christian Education statistical forms were not included with the general congregational report forms mailed out by the church statistician.

The bar graph below quickly summarizes the 1948 Leadership Training statistics. They represent a small improvement over 1947 in the first three categories and an increase of 10% in the number of churches reporting workers' conferences. However, the graph vividly portrays the great number of churches failing to carry on any form of leadership education, formal or informal. The Home Study courses were specifically prepared for use as a first step in leadership training in churches where other opportunities do not exist. It is hoped that the 23 churches reporting the use of Home Study courses may be considerably increased during the next year.

Graph of 1948 Leadership Training Statistics

E. & R. Church

As of March 15, 1949



The need for leadership training shown in the above graph is the basis for these recommendations.

It is Recommended That

The Emphasis upon Better Prepared Teachers and Leaders
be Continued to September, 1950 through

- a) The Builder
- b) The promotion of workers' conferences and retreats
- c) Three Home Study courses
- d) Leadership Training classes in the local church,
denominational schools, and inter-
denominational schools
- e) Staff team field program
- f) Summer schools and camps
- g) Lakeside Conference
- h) Synodical Committees on Christian Education
- i) Use of audio-visual aids for leadership education
projected by interdenominational
planning group.
- j) Utilization of interest in new curricular materials
to promote leadership training and the
purchase of the new materials.

National Christian Teaching Mission

During 1948 two more opportunities to serve local churches were afforded me by the National Christian Teaching Mission in addition to the one church referred to in my 1948 report. From September 22 to 30 I served as denominational director of the E. and R. Churches of Dayton, Ohio and environs. Besides conducting the denominational seminars for our pastors and guest leaders who participated in the Mission, first hand contacts were had with the Key workers in Memorial Church, Central Church, Pleasant Valley Church, and the Hawker Church.

City-wide direction of the Marietta, Ohio Mission occupied the period from November 10 to 18. St. Paul's E. and R. Church of Marietta, Ohio was used as the demonstration church for this Mission. Due to the very cooperative efforts of Rev. Donald J. Barthelmeh and the church and church school leaders a most effective demonstration of the National Christian Teaching Mission procedures was possible. The evangelistic and educational results of the Mission were particularly effective at St. Paul's Church as shown by this post-Mission report from the pastor under date of January 30, 1949.

"First of all, our organizations cooperated very well in taking names for visitation. It did my heart good to see the Men's Organization, which is still new, take thirty names and be first to report that their group completed the calls. Then, too, I found that the people had a lot of enjoyment in making the calls and were diligent in the effort. Some had to call back as much as three times, but they stuck to it. I can also report that every organization has benefited by the first calls. No organization has added less than three new members, and two have added five and six. The people called upon were enthused by the visits and we had a fine response from them. Thus far these new members of

organizations have stuck and are bringing others with them. It looks good at this point. The Church School is overflowing with youngsters, and almost every week we have some new ones. Even the kids are interested in bringing new members. We now have the problem of where to put them all."

Interdenominational plans are projected to incorporate more definite procedures for leadership education into the program enlargement phase of the National Christian Teaching Mission. This current effort, coupled with my previously stated opinion that the National Christian Teaching Mission is of particular value to the Advance of Christian Education in the local church, and the fact that National Christian Teaching Missions are scheduled for cities in which the Evangelical and Reformed Church is strong, namely Reading, Pennsylvania, Allentown, Pennsylvania, and Shamokin, Pennsylvania, furnish the basis for the following recommendation:

It is Recommended that

Members of the staff and if possible, the members of the Board of Christian Education and Publication serve as guest leaders in the churches participating in the Missions in the above named cities and elsewhere.

It is Recommended that

The self-study, fellowship cultivation, and program enlargement projects of the National Christian Teaching Mission be adapted to field work in the local church covering a period of three to four days.

Church School Recognition and Public Relations Program

The Committee on Church School Administration of the International Council of Religious Education is projecting a national program to increase the prestige of the church school and to strengthen the morale of its workers. This program is to begin in 1950 and run until 1953, culminating in a national observance of Robert Raikes Day on Thursday during Religious Education Week. It is tentatively planned that this program will include a widespread recognition of lay church school workers and a cooperative publicity program in behalf of the church school.

It is Recommended that

The Board of Christian Education and Publication give its approval to this program of Church School Recognition and Public Relations and authorize the Director of Leadership Training to take part in the advance planning for the three year interdenominational emphasis.

United Evangelistic Advance

The projected United Evangelistic Advance is scheduled for October 2, 1949 to December 31, 1950. The Department of Leadership Training desires to undergird this program, if requested by the Committee on Evangelism, by providing training for the lay leaders who will participate. The experimental course of the Standard Leadership Curriculum, "Educational Evangelism through the Visitation Method," is fitted to this need.

Institutional Service Units

The American Friends Service Committee has since 1943 operated Institutional Service Units. During the summer of 1948 eight such units were open with opportunities for four hundred young people to render service. They work as temporary employees for two to three months in state schools for delinquents, mental hospitals, reformatories, and jails. The need for personnel is so great in these institutions that the young person must give greatly of himself, but in so doing he gets far more than he gives.

It is Recommended that

The Department of Leadership Training publicize these service opportunities among E. and R. young people and assist those interested to join an institutional service unit.

Respectfully submitted,

Loren Walters

Leadership Training Recognition Granted to "E and R" Students

	<u>1946</u>	<u>1947</u>	<u>1948</u>
For work in local church classes			
First Series	491	509	462
Second Series	121	260	247
	612	769	709
For Correspondence Work	2	2	(Third Series)
Home Study Courses (Between September and December)			
How to Teach in the Church School		4	
How to Read the Bible		-	
For Work in summer schools and camps			
First Series	1712	1281	802
Second Series	306	193	54
Home Projects	28	17	11
	2049	1491	867
Certified to us by the International Council			
First Series	448	465	424
Second Series	572	1280	936
Third Series	4	3	
	1020	1749	1363
Total credits awarded	3683	4011	2943
First Certificate of Progress	5	8	12
Second Certificate of Progress	12	7	2
Third Certificate of Progress	1		
	18	15	14

1948 LEADERSHIP TRAINING STATISTICS - EVANGELICAL AND REFORMED CHURCH

SYNODS	Churches Reporting	Churches with Training Classes	Churches with Students taking Home Study Courses	Churches with Students in Community Schools	Churches represented in Camps and Summer Schools	Churches reporting Worker's Conference
California	13	1	-	5	6	8
Central Penna.	56	4	1	13	16	10
Dakota	17	-	-	-	3	-
East Penna.	49	2	-	14	17	17
Iowa	52	8	-	5	21	19
Kansas City	53	2	1	19	22	22
Lancaster	59	4	1	17	19	21
Lehigh	55	8	1	4	15	15
Magyar	16	7	1	1	3	5
Mercersburg	83	6	1	21	32	30
Michigan-Indiana	46	7	1	11	20	25
Missouri Valley	54	11	2	15	18	24
Nebraska	24	2	-	2	8	11
New York	26	6	-	9	9	10
Northeast Ohio	36	8	-	14	16	18
Northern	33	4	-	4	7	7
North Illinois	64	9	-	18	27	31
Northwest Ohio	59	7	2	14	25	32
North Wisconsin	46	5	1	9	15	12
Pacific Northwest	7	1	1	2	3	4
Philadelphia	51	8	1	18	29	33
Pittsburgh	73	8	1	25	32	38
Potomac	60	7	1	14	19	28
Reading	61	6	-	22	26	37
Rocky Mountain	10	-	1	1	-	1
Southeast Ohio	54	2	-	12	22	21
Southern	39	6	-	14	12	17
South Illinois	66	9	-	12	25	35
South Indiana	57	4	3	20	35	34
Southwest Ohio	55	4	2	22	16	25
South Wisconsin	47	4	1	6	18	16
Susquehanna	41	6	5	5	11	6
Texas	27	2	-	5	11	13
West New York	25	3	-	9	16	15
Totals . .	1514	181	23	575	575	640

REPORT OF DIRECTOR OF PUBLICATIONS

The Christian Education Press

1. New Publications

Since the 1948 meeting of the Board we have published EPISTLE TO WHITE CHRISTIANS (June), SUNDAY SCHOOL IS FUN by Link and Rehfeld (September), CHRISTIAN FAITH AND LIFE (October), A WORLD TO CHANGE by Howard P. Bozarth (February), and OUR CHILD GROWS TOWARD GOD by Buehler and Rumpf (March). The last named is a 24-page booklet to be presented to parents at the time of baptism and to parents of children already baptized.

2. Reprintings

In January we secured 1007 copies of an imprint edition of HYMNS FOR JUNIOR WORSHIP from The Westminster Press.

The imprint edition of 1488 copies of HYMNS FOR PRIMARY WORSHIP ordered last spring was sold out in February. Two thousand additional copies have been ordered from The Westminster Press. These will become available to us in July or August.

WINDOWS OF WORSHIP and VISUAL AIDS IN THE CHURCH must be reprinted within the next six months. Sales of the devotional book continue surprisingly good.

3. Books in Process

A workbook to be used in connection with MY CONFIRMATION was submitted to us several months ago by the Rev. G. Harold Myers, China Grove, North Carolina. After the manuscript was favorably reviewed by several pastors, we decided to edit it in accordance with their suggestions and to have it offset printed in limited quantities for experimental use during the coming year. If we fill orders directly, without making the workbook available through the bookstores, we will probably be able to sell copies at 25 cents each.

Helen Link, who wrote SUNDAY SCHOOL IS FUN, has agreed to prepare some sample pages of the devotional book for children, using the specifications presented in our 1947 report. Our hope is that her material will prove satisfactory and that we can publish this long-delayed book early in 1950.

Nevin C. Harner is to write during the summer of 1949 a book on Christian beliefs for young people. His outline is most promising. The one book in this field which has had extensive use is A Christian Theology for Young People by David Gray. This is considerably on the high-brow side. We have good reason to believe that a book simply styled will have wide demand.

The book on YOU CAN READ THE BIBLE, reported in process last year, is now being printed and should be ready by June.

We regret that time has not permitted us to make progress in preparing materials to be presented to the sick and shut-ins, or to develop an outline for a third youth devotional book.

4. Books Sold Out

We disposed of our stock of the following books during the past year: WALKING AND WORKING WITH CHRIST, GREET THE MAN, JESUS AND HIS TEACHINGS, JUNGLE LEISURE, and ROBIN OF DELHI. We do not consider it wise to reprint any of these publications. The balance of our stock of ROBIN OF DELHI (2433 copies) was sent gratis to church school superintendents in the annual spring mailing.

5. Observations on Publishing Policy

On the basis of our experience in publishing books during the last ten years, we believe that four conclusions are warranted:

(a) Our fairly consistent practice of publishing only three or four books each year seems not only justified but also necessary unless we wish to expand considerably and employ a publishing staff. Such a staff would need to include persons responsible for departments of editing, production, and merchandising.

(b) A steady, well-organized merchandising program is required to assure adequate sales. Part of the explanation for the better financial report of our Press for 1948 lies in our employment of the staff of the Publishers Sales Association, of Mineola, New York. Our agreement that Richard Newhouse and his three associates should represent us in contacting book stores throughout the country became effective September 1, 1948. These men also represent the Missionary Education Movement, Association Press (Y.M.C.A.) and other publishers. We noticed a sizable increase of business during the fourth quarter as a result of their efforts. The cost to us is reasonable,— 10 per cent of net sales for most of our books; 5 per cent of net sales for such items as INTO ALL THE WORLD and WINDOWS OF WORSHIP, on which our margin could not sustain the higher percentage.

(c) If our publishing business is to be profitable, we must be less generous in establishing retail sales prices. Practically, this means that the retail price of a book must be at least three times its production cost. In harmony with such a policy, we have priced CHRISTIAN FAITH AND LIFE at \$1.25 per copy. Some prospective buyers have protested, but almost 1400 copies of the book were sold from the time of its publication in October until March 10. We have used the same criterion in setting the price of OUR CHILD GROWS TOWARD GOD at 50 cents.

(d) The more books of the quantity-sales type we can publish, the better. Our two devotional books, MY CONFIRMATION, VISUAL AIDS IN THE CHURCH, and CHRISTIAN FAITH AND LIFE illustrate this point. These books are generally purchased, not singly, but in quantity, and we therefore achieve a volume of sales which carries us over from the debit side of the ledger to the credit side. Of course, it would not be wise or desirable to limit our Press absolutely by the quantity-sales principle, but we will do well to take heed of the principle in making plans for the future.

Curriculum Developments

1. The Uniform Series of Lessons

Our new Uniform materials, jointly inaugurated in January, 1949, have had a generous reception in our churches. Improvements in format and in content have brought many letters of appreciation to the desk of our executive secretary and our literature consultant. It simplifies matters for us, and for the local churches, that we now offer only two teachers' guides, one for leaders of juniors, one for leaders of all other age groups.

2. The Church and Home Series

Some three score writers are at work on the many units involved in the departmental graded lessons which are to be launched in October, 1950.

The probability is that we will use for our Nursery groups the four 32-page books and the parents' manual at present in process of creation by the Presbyterians. Our joint committee on children's work is cooperating in the production of these new materials. The four books, one for each quarter, will have the artistic quality of the Kindergarten and Primary pupils' books which we are using as part of the Bible-Life Series.

In the Kindergarten and Primary departments, we will continue in 1950 to use the Presbyterian pupils' books and the teaching pictures, but we have decided to prepare our own teachers' magazines. A decision with reference to activity packets is to be made within the next month.

The books for pupils and teachers in the other departments, Junior to Youth-Adult, will be our own.

3. Visual Aids

A filmstrip, either in black and white or in color, will be made available for each quarter. For 10 of the 12 filmstrips required for the three-year cycle, production scripts have been developed in some detail by Oscar Rumpf and Grace Storms. Titles for the first year will probably be: The Story of the Christian Church, Our Church at Work Today, Christian Living in Our World, How and Why We Worship. It is hoped that each filmstrip may be offered at the price of \$3.

4. Home Aspects of the Curriculum

In addition to providing a home book each quarter, of about the same format and size as SUNDAY SCHOOL IS FUN (sometimes, we hope, running to 48 pages), we are exploring the following methods for helping both parents and teachers to make real the conviction that Christian education is a common home-and-church school responsibility: (a) recommending for each quarter, books for all age groups which may be purchased by parents; (b) including suggestions for home activities, related to the quarterly theme, in both pupil's and teachers' books; (c) finding ways to enlist parents in the quarterly all-church project; (d) furnishing sample letters to be sent by teachers to parents; (e) giving guidance for quarterly meetings of teachers and parents.

5. Youth Program Materials

At the present time, the Congregational Christian program materials for evening meetings of young people appear in Pilgrim Youth, a monthly publication of 48 pages. This magazine, launched in June, 1947, has only 8000 subscribers and involves the Pilgrim Press in heavy monthly losses. The likelihood is that it must be discontinued in October, 1949, or in January, 1950, at the latest. Youth, published every other week, is a reader magazine and our guidance materials for evening meetings appear in three Hows.

During the second week of May, our youth workers and editors are to meet with representatives of the Presbyterians to discover ways of producing cooperatively the Youth Fellowship Kit and the Junior High Kit. The probabl. number of subscribers for such material in the United Church of Christ is 2000. On the basis of this circulation, which may be estimated too optimistically, it seems that we should be required for an indefinite time to subsidize any guidance material independently published. Whether we can cooperate with the Presbyterians and secure in their Kits adequate recognition of the youth emphases of the United Church remains to be seen.

6. Story Papers and Magazines

Our monthly general leaders' magazine, replacing The Builder and the Pilgrim Series Manual, will be called Church School Worker. Decision about format and size will be made as soon as production cost estimates can be secured from Donnelley's.

Children's Religion will be continued as a monthly magazine for teachers and parents of children up to 11 years of age.

The Church in the Home will be published monthly to meet the needs of those who for various reasons cannot attend church school. It will contain general articles and interpretations of the Uniform lessons.

There will be a youth magazine, published 24 times a year, or a newspaper, published weekly. The magazine would be comparable to Youth in size and number of pages. The newspaper would be 18" x 25" when open. Our editors are preparing dummies of both types of publication, and these will be submitted as soon as possible for cost estimates.

Friends will probably be continued as a story paper for primary children.

Gateway and Pioneer, both Presbyterian publications, will be used for boys and girls of junior high age.

No plans for a story paper to meet the needs of juniors have yet been considered.

7. Manuals

We have agreed to publish, as early as possible in 1950, basic manuals of 64 pages, 6" x 9" in size, as follows: Nursery Roll, Nursery, Kindergarten, Primary, Junior, Junior High, Senior, Young People, Teachers of

Adults, Family Life, Students.

The possibility that the merger with the Congregational Christian Churches would be long delayed, or defeated, has compelled us to proceed with our joint curriculum enterprise in an atmosphere of uncertainty and doubt. Now that positive action has been taken by the Congregational Christians, their representatives in the field of education may work with freedom and assurance, and the way is made easier for us also.

Respectfully submitted

Fred D. Wentzel

LITERATURE CONSULTANT

When I set myself to the task of preparing my 7th annual report, there was one word which kept coming to mind as I reviewed the circulation situation for the past year: CONFUSION! As the go-between 'twixt the Board and the local church in the matter of lesson materials, I have explained and explained and explained. As a team member in field work in six different synods: Lehigh, Potomac, South Wisconsin, Kansas City, Mercersburg, and South Indiana, I explained myself hoarse not only figuratively but literally. In hundreds of letters (1659 in 1948 and more than 400 since then) I explained carefully and painstakingly, but the fact remains there is still considerable confusion and, from the standpoint of the local group, no reasonable answer to some of the questions.

In two successive quarters whether schools had continuous orders or not, we asked that a new order be placed due to two major changes in continuing curriculum. And now after one quarter's interval another communication goes out to every school concerning a change in story papers.

At a time when there was still confusion and continuing change in the kindergarten and primary graded material, we eliminated the primary section of our international uniform series. This left no choice in the younger than junior groups--it was the Presbyterian material or else! After one or two quarters' attempt at using it, a number of schools are now discontinuing. How many is not yet known. Which "or else" they chose remains to be seen.

Only too many schools consider this rather muddled kindergarten and primary situation a test of the new joint C. C. and E. & R. curriculum and are very skeptical of what is to come.

CIRCULATION OF CHURCH SCHOOL LITERATURE

GRADED

NURSERY

Use of Nursery materials has greatly increased. No doubt part of this increase is due to the fact that some schools who formerly used Beginners Bible-Life with the weekly leaflets have turned to Nursery rather than the new Kindergarten items. Since in a number of schools all children under 6 years of age are combined in one group, this is an understandable substitution.

April-June 1949 circulation of nursery Pupils' Leaflets is 9,836
an increase of more than 2000 over the same quarter last year.

KINDERGARTEN

Although there is an increase in the circulation of kindergarten Teachers' Magazines over the former Beginners' Teachers' Quarterly, this does not indicate more schools using the material. A few are ordering this for all parents and some are using 2 or 3 extras for circulation among parents who are interested.

April-June circulation - 4,707 (3,243 last year)

Circulation of kindergarten pupils' material has been decreasing since the new literature came into use. April-June 1949 shows 1,492 fewer Pupils' Reading Books than leaflets in the corresponding quarter last year.

April-June circulation - 28,757

PRIMARY

In the case of the Primary graded materials, there has been an increase in the total circulation in spite of the fact that there have been a number of schools who discontinued after one or two quarters' use. We are counting the exact number of schools who had been using graded material in Kindergarten and Primary groups over a period of years and who have now discontinued. This number cannot be determined until all April-June orders are recorded - those who order from us by way of Eden Publishing House as well as those who order directly from the Board of Christian Education and Publication.

April-June circulation of primary Teacher's Magazines is 6,130 (4,222 last year).

In the October-December 1948 quarter, there were 2,766 more Primary Pupils' Reading Books than primary pupils' leaflets the year before. In January-March, the increase rose to 3,305; and in the present quarter, the increase over the corresponding quarter last year is 3,844.

April-June circulation - 36,760

There has been much disappointment with the primary Handwork and this quarter notes a decrease - schools have tried it for two quarters and many find it unsatisfactory.

April-June circulation - 24,001 (which is still considerably higher than last year - 17,232)

JUNIOR

Junior graded circulation went up in October-December 1948, then dropped about 225 for the teachers and 1000 for the pupils the next quarter. However, this quarter there is an increase again (about 800 pupils' and 100 teachers').

April-June circulation - Teachers' Quarterlies - 3,481
Pupils' Quarterlies - 26,622

INTERMEDIATE, SENIOR, YOUNG PEOPLE

There has been a steady decrease in intermediate, senior, and young people's Bible-Life Departmental graded material. A study of the figures seems to indicate that the new International Uniform material occasioned some of the decrease but there is still too much confusion in the picture to make sure our deductions are correct.

April-June circulation:

<u>Leaders of Intermediates</u>	1,787;	last year 1,840
<u>Intermediates In The Sunday School</u>	13,559;	last year 14,202
<u>Leaders of Seniors</u>	785;	last year 875
<u>Seniors In The Sunday School</u>	6,164;	last year 6,887
<u>Young People In The Sunday School</u>	1,548;	last year 1,827

INTERNATIONAL UNIFORM

During 1948, there had been a gradual decrease in the circulation of our International Uniform materials. In January-March 1949 there appeared to be an upward swing and the second quarter seems to indicate that we are regaining lost ground.

JUNIOR

Teacher - April-June circulation - 1,369

Pupil - A year ago the circulation was 11,928. In April-June 1949, we completely exhausted the 13,000 edition and were unable to fill late orders.

YOUTH-ADULT

Teacher - In October-December 1948, the circulation of Youth and Adult Teachers' Quarterlies stood at 8,069. The first quarter of the new combination saw the circulation at 8,200. April-June circulation - 8,326 (250 more than the sum of the Youth and Adult in their last issue).

Intermediate Pupils' Quarterly - last issue of the former, 13,189. First quarter of the new rose to 13,607 and thus far in April-June 1949 is 14,081.

Senior-Young People's Pupils' Quarterly - April-June 1949 circulation - 19,803 (last issue of the former - 18,588).

Adult Student - April-June circulation 74,437 (last quarter of the former was 72,849).

Lesson Leaf - which had always been available in both bound and cut form, in January 1949 was issued in cut form only. Many schools had not noticed the change in the order blank and when they received the loose leaf form immediately voiced their dissatisfaction. The Committee, at its January meeting, decided to return to issuing Lesson Leaf in the two forms, beginning with July-September.

It may be therefore that the increase in Adult Student for April-June is partly the result of some schools taking the Adult Student until the Lesson Leaf is again available in bound form.

April-June circulation is 21,372 (a year ago - 23,744)

STORY PAPERS AND MAGAZINES

The circulation of Friends continues to hold its own, though the increased price of pupils' material for Kindergarten and Primary led a few schools to drop story papers in the interest of economy. Total circulation dropped less than 100. Circulation March 1949 - 19,162.

Comrades had dropped slightly, then increased and was higher in March 1949 than it had been since last June. Circulation is now 24,141.

Circulation of Youth has been decreasing rather consistently. In March 1948 it totaled 23,681; March 1949 - 21,020.

The Builder circulation also has been dropping, after an upward swing last October. March 1949 - 7,431 (a year ago 8,363).

From the comments in a number of letters we know that schools are very conscious of the steadily mounting costs of church school literature and they are cutting in quantities and also eliminating items wherever they feel they can get along without a protest from their teachers.

EXHIBITS

With the help of a man of Second Church, Reading, whose profession is organizing displays, we made available for all the field teams attractive exhibit sets of fibre board for the curriculum materials. They are sturdy and durable and can be used for a long time. There is no lettering so that they will not immediately be out of date.

Periodical Exhibit in Heidelberg Press

Last year we reported contacting the three bookstores of the Church concerning a periodical exhibit in each. At that time Heidelberg Press had agreed to set aside space, but for various reasons asked me to wait until later. We inquired several times during the year to no avail. There is still no exhibit.

CHRISTIAN EDUCATION STATISTICS

This year we were not permitted to send the blanks with those from the office of the Secretary of the Church and as was our experience on the one similar occasion some years ago, the number of returns is considerably smaller than usual.

Last year at this time, we had received 2,176 reports. This year only 1,583 blanks from the 2,784 congregations were at hand when we decided to follow-up our first request. 840 card reminders were necessary. To date 1,869 reports are at hand.

We conferred with Dr. Kerschner as to possible reasons for the difference in his figures for church school enrolment--443,048--and those in our records--totaling 463,168. We discovered that on church statistics many pastors report only attending enrolment while we specifically ask for total outreach of the school, including the entire church family from Nursery (or Cradle) Roll to Home Department. He expressed the thought that they might word the question on their blanks so that there would be no doubt in the minds of those compiling the figures--total enrolment.

SERVICE LIBRARY

There have been advantages and disadvantages in the fact that both the Librarian and the Assistant Librarian were new at their tasks. I was constantly raising questions to which there did not seem to be satisfactory answers and therefore both of us set ourselves to the task of trying to arrange records and procedures in such a way that in the future records and files would reveal all the necessary information.

We are working on an alphabetical card file of all the books beginning now with those added since the latest catalog was issued. This will save a great deal of time searching for books whose authors we do not know and of the classification of which we are not sure.

We are checking all the books carefully preparatory to issuing a new catalog or if the cost is prohibitive, a supplement to the present one. As part of this check we are eliminating a number of books which are out of date or for other reasons have no longer any library value. During the past year we added new volumes to the amount of \$218.

Miss Roselynn Miller, the Assistant Librarian, shows a real interest in the work and as we grow in familiarity with the books we both hope to be more efficient librarians in the coming months. Half of Miss Miller's time is to be devoted to work in my office chiefly on the Christian Education Statistical reports and transferring their data to the Kardex file of church schools and the superintendents' addressograph files. Both of us feel that this past year she spent considerably more than half time on the Service Library. But with her growing familiarity with the books and their location we hope this proportion of time may be adjusted.

SECRETARY

Since June 28 we have had the help of Miss Ruth Welsh of Pottstown, Pennsylvania as office secretary. Ruth is an active worker in the E. and R. Church at Stowe, and a member of the Youth Cabinet of Philadelphia Synod. She was quick to grasp the many details of office routine and we have been delighted with her interest, her excellent work, and her cooperative spirit.

Respectfully submitted,
Greta P. Hinkle

SUMMARY OF FIELD WORK

<u>Synods</u>	Local Mtgs.	Area(Clinic) Days	Xn.Ed. Mtgs.	Com. Days	Synod-Wide Mtgs.	Synod-Wide Days
California						
Central Pennsylvania	3	4	8	8	2	4
Dakota	8	8				1
East Pennsylvania	5	5	6	6		4
Iowa	1	1	11	11	2	2
Kansas City	4	3	13	14	4	4
Lancaster	5	5	4	4		4
Lehigh	5	5	5	6		1
Magyar			1	1		
Mercersburg	1	1	1	1	2	2
Michigan-Indiana	1	1	18	18	1	1
Missouri Valley			2	2	1	1
Nebraska			1	1	1	1
New York	4	4				5
Northeast Ohio	2	10	1	1	2	2
Northern			1	3	1	1
North Illinois	8	7	13	13	2	2
Northwest Ohio	4	4	12	14	2	2
North Wisconsin			11	11	7	7
Pacific Northwest					2	2
Philadelphia	58	49	1	1	5	5
Pittsburgh					2	2
Potomac	2	2	10	12	5	5
Reading	9	8	4	4		2
Rocky Mountain	14	11	4	3	2	2
Southeast Ohio	1	1			2	2
Southern	1	1			1	1
South Illinois	3	3	13	13	3	3
South Indiana	17	14	12	13	2	2
Southwest Ohio	2	2	15	15	9	9
South Wisconsin	3	3	2	3		3
Susquehanna	2	2			3	3
Texas	2	2			1	1
West New York	2	2	10	12	2	2
	165	156	179	190	65	67
					102	118

Denominational meetings in which Staff members participated (not including Staff, Board and Lakeside Committee Meetings):

<u>Meetings</u>	<u>Days</u>
136	297

Interdenominational meetings in which Staff members participated:

<u>Meetings</u>	<u>Days</u>
107	251

REPORTS OF THE EDITORIAL DEPARTMENT

To the Members of the
Board of Christian Education and Publication

The report of the Editorial Department is presented in four sections, each section being a statement prepared by one of the editors. The first part, therefore, is quite general.

In accordance with the Board's action last year, the Bible-Life Series is being reprinted by photographic process. All quarterlies have been read and dated material substituted. Corrections made are then pasted on the respective pages of the quarterly. Each page is then pasted on a specially prepared paper and shipped to the printer. From the editors' side this work is largely mechanical, though at times quite exacting. We believe the finished copies are very good. The editors still have the last six months' materials for 1950 to do. We hope that this work can be completed by June of this year.

In order to cut down operation expense, COMRADES was printed two issues at a time. This did not necessitate any added work. By request of the Executive Committee, only eleven issues of THE BUILDER and twenty-five issues of YOUTH were printed. Although there was a large amount of money saved by doing this, that amount was more than "eaten up" by the increased costs all down the line. In June, 1949, COMRADES will be discontinued. Ten issues of THE BUILDER and twenty-four issues of YOUTH will be printed this year.

The major part of the last six months of 1948 was devoted to detailed preparation and editing of the joint publication of the Uniform Series. Lesson quarterlies for juniors through adults, and teachers' quarterlies for juniors and youth-adult are now being issued. The amount of material provided is much greater than in the old quarterlies. Although two quarters' supply has been released, we believe it is still too early to get real reactions from the field. The few that have already come in, have been quite satisfactory.

For some unexplained reason the correspondence has increased tremendously during the past year; likewise personal conferences with ministers and church school workers in our area. Not all the correspondence was answered from the St. Louis office, since a number of the letters dealt with questions of policy and general educational procedure. The personal conferences frequently resulted in one of the editors attending a workers' conference or giving guidance for the Sunday morning session.

In addition to attendance at joint staff meetings, the editors have been called upon to review a number of manuscripts for the curriculum of the United Church. Since last June until the present, I personally have read on the average of seven manuscripts - book length - a month. These manuscripts covered the Bible-Life, the Uniform and the Joint Curriculum courses.

All the editors had an opportunity of attending one of the summer schools, either as teacher or as director. These contacts were quite profitable. In addition the editors took part in interdenominational meetings, on a local or national level. Since it is difficult to have more than two editors out of the office at any one time, attendance at interdenominational meetings is limited to two editors, rotating from time to time.

As in previous years, the business aspects of the editorial work was handled by me.

We have been fortunate this year in being able to secure two office secretaries, whose interest and competency have materially cut down administrative worries. We hope that we can hold on to them much longer than we have those who were employed in the last few years.

We are deeply grateful to the Board and our colleagues in the work for the help and guidance they gave us during the past year.

Respectfully submitted,

FRED E. MCQUEEN

To the Members of the
Board of Christian Education and Publication

It has been suggested that instead of submitting for your consideration at the annual meeting a composite report of the general work of our editorial department, as has been our custom in the past, each individual member be requested to report briefly on the particular assignments for which he is responsible.

The writer is only a cog in one of the wheels of the intricate machinery of the Board and has tried faithfully to fulfill his function. If the cog is broken or missing, and the wheels fail to run, the efficiency of the machine is greatly impaired.

I am grateful to God for good health which has enabled me to carry on during the year, and grateful, too, to the Board for permitting me to have a little part in this great task of Christian education.

My particular work has to do with the Uniform Lesson materials. I am responsible for editing the Adult Student's Quarterly, the Senior-Young People's Quarterly, the magazine section, the "Biblical Interpretation" and "Notes on the Text," as well as the materials for teachers of young people and for teachers of adults, in the Youth-Adult Teacher's Quarterly. Like the other editors, I am on call for any other demands made upon me or for any emergencies that may arise.

Paradoxical as it may seem, although the number of publications for which I am editorially responsible has been slightly reduced from the number assigned to me in the former set up, the amount of work has increased. This has been due partly to the necessity of making adjustments early in the year in order to prepare for the launching of our joint publications with the Congregational Christian Churches. In spite of the fact that the note of urgency had been sounded far in advance, to get the new publications out on schedule time, the winding up of work on the pending publications and the beginning of work on the forthcoming publications, made heavy demands upon our entire editorial and office force. Our editorial sanctum sanctorium, which under normal conditions should be a quiet place, was frequently the scene of intense, if not hectic, activity.

The increase in the amount of work required on the Uniform lessons was also due in part to the fact that manuscripts had to be handled so many times: read, mimeographed, checked, sent out, criticisms studied and collated, views reconciled, edited, retyped, checked, prepared for the printer, proofs read, revised, checked, double checked, triple checked, ad infinitum--until the publications rolled off the presses in the form in which you see them.

The work this year has been a joy and a series of nightmares combined. Many of the difficulties incident to this new venture will be overcome and the editors will do everything possible to put out lesson materials of which the Board can well be proud.

This is a personal peeve of which I should like to relieve myself. I hope the members of the Board will do all in their power to discourage the false assumption of many people that the Uniform lessons have no educational values and that they really belong to people of low mentality. If that is the attitude of those who are back of the publication of these materials, it is poor policy to continue them. We thoroughly believe in the value of these materials and that they are fulfilling a fine ministry in the building of Christian character and the promotion of Christian service.

For all the courtesies extended to me personally I wish to thank the Board. May God bless your work.

Respectfully submitted,

EDWARD A. G. HERMANN

To the Members of the
Board of Christian Education and Publication

My work during the past year has been much the same as during former years to a certain extent, yet different in other ways. It has been very heavy, especially at peak periods. It has consisted of:

1. The editing of FRIENDS, the paper for children up to nine years of age.
2. The editing of the Bible-Life lessons for the children's division. This has included:
 - a. Bringing the junior Bible-Life materials of the previous cycle up-to-date for reprinting.
 - b. Getting the teacher's magazines for the kindergarten and primary departments, which we are using with the Presbyterian Board of Christian Education, in shape for our denominational editions. Changes have had to be confined mostly to such of denominational nature, since we did not decide to use these materials in time to get in on the planning.
3. Since the editing of the International Uniform lesson materials of the United Church Series has been assigned to the St. Louis staff, the editing of the materials for juniors and teachers of juniors has fallen to me.
4. Attending several larger and smaller committee meetings to plan for the United Church Series lessons, departmental graded and uniform.
5. Reading of manuscripts for the United Church Series and reacting to them.
6. Being on the staff of the Nebraska L.T.S. last July.

Aside from assisting at the interdenominational Area Children's Workers' Regional Conference, in Clayton, St. Louis County, I have had no interdenominational contacts during the past year.

With appreciation for all help and cooperation by others on the staff and considerations by the Board,

Respectfully submitted,

ROSE M. KNIKER

To the Members of the
Board of Christian Education and Publication

Since our department works so much as a unit, and since we have always made a composite report, it is rather difficult to know in what parts of our individual work you would be interested. The past year has been a busy one with much overtime work in order to get our materials out on time. In addition to my former responsibilities in connection with COMRADES and the four Bible-Life quarterlies (intermediate and senior) and work with our picture file, I have taken over the editing of the intermediate Uniform materials.

Because of the discontinuance of COMRADES at the end of June (as per decision of the Executive Committee in December) and the conclusion of work on the Bible-Life quarterlies with which I have been connected, my work will be considerably decreased. At the meeting of our combined E. and R. and C.C. staffs in January, Dr. Sheeder asked whether I would be willing to move to Boston on July 1 of this year. There I would continue to edit the intermediate Uniform lessons and give the rest of my time to work on topics, story papers, and such editorial work on the United Church Series as would be assigned to me. This move is to take place if the merger is consummated. At the time of writing, things are still indefinite, since the Evangelical and Reformed Church has not yet expressed itself finally on the merger. Because of this uncertainty, nothing definite in regard to future plans can be reported.

There is one concern that I should like to pass on to the members of the Board. In discontinuing COMRADES, the group of children which does the most amount of reading (the juniors) will be left without suitable reading matter. The two Presbyterian papers which are to be recommended as substitutes for COMRADES are planned for older boys and girls and do not meet the needs of juniors. I am not alone in my opinion in regard to this. Parents of junior-age children, when given GATEWAY and PIONEER, react most unfavorably to them as reading matter for their children. Because of my concern for our junior boys and girls, I earnestly request the Board to make some arrangement whereby the junior age-group may be adequately served.

Respectfully submitted,

MARIE ROSE REMMEL

COOPERATIVE COUNCIL OF MISSIONARY EDUCATION

To the Board of Christian Education and Publication

The tremendous needs of the people of the world today, both physical and spiritual, makes Missionary Education a very vital part of the total educational program of the church. To break through the callous attitude of the average man, in and outside of our churches, in order to secure his attention and to win his enthusiastic support for missions, taxes the ingenuity of the best promoter and educator.

For the first time in the history of the Council the manuscripts secured for publication have been mimeographed and subjected to the constructive criticism of the members of the age-group committees. This procedure, we are convinced, will help to create better materials and pay high dividends over a period of years. Since the age-group committees have not been large, members of all three groups have shared in the criticisms of the manuscripts. Others who were especially qualified to give help also reviewed the manuscripts and have given valuable aid.

"Holding Out At Huping" by Edwin A. Beck should have been published in 1943. However, its sketches of how Christians meet life's emergencies are challengingly new. The helpful suggestions and criticisms received gave directives to the Council so that it was eventually produced in its present form. The author expressed deep appreciation for the attractive way the abridged form of his manuscript was published.

"Voices From Japan", a manuscript of assembled letters from Japanese Christians and others, was also circularized among the members of the age-group committees and others for criticism. The concerted opinion that came back was that the material in letters from Japan was needed, but there was criticism of the type of material, dates of letters and duplication of statements. Therefore, in consultation with the Board of International Missions it was decided to suspend publication of the present materials circulated.

"Our World's Children" by Roma Paus is now in manuscript form. As soon as enough usable pictures are secured the final prospectus will be drawn up for the printer.

"Book On Japan" by George S. Noss was mimeographed and sent out for criticism. The criticism received made it necessary that some sections be rewritten. The second draft is expected shortly. This new book is to be supplementary material for 1949-50 when the MEM theme is Japan.

"History On Our China Mission" by Arthur V. Casselman, has not yet appeared in manuscript form. The unavoidable delay has shattered our hopes that it might become available for the church this year when such a book would be a real help in the study of China.

"Frontier Men Accept The Challenge" was compiled from manuscripts obtained from our national missionaries. It was published in September 1948. It was delayed in printing and so could not be included in the National Mission emphasis packet for September 1948 as had been originally planned.

"Fellowship Center Where Lives Are Changed" was written by Warren Hilfiker. It was originally planned to include it in "Frontier Men Accept The Challenge" but its quality and length justified separate publication. It was included in the National Missions' emphasis packet.

BROCHURES AND FLIERS

1. Why Relief Reconstruction Advance in the Orient? - A small leaflet presenting in pictorial form the needs for China and Japan was created by the Council for the Commission on World Service. Sixty-five thousand copies were issued.
2. Our Middle School in China - The script was written by Dr. G. H. Gebhardt, Associate Secretary of the Board of International Missions. The lay-out for its final form was prepared by the Council.
3. Keeping Posted on the World Wide Church - was published for the third consecutive year to publicize Schools of Missions and sets of Missionary Education Graded Study Books for 1948-49.
4. Worship Service for National Missions Emphasis - prepared by Rev. Herbert Wintermeyer and originally used in Hampton, Iowa, church was mimeographed and sent to all ministers.
5. A Workable Plan for A School of Missions for your Church - a report in mimeograph form of the Napoleon, Missouri, School of Missions, and a reprint of the Report of the Indianapolis School of Missions which appeared in YOUTH, have been enclosed in letters to leaders requesting more information about how such schools can be conducted in the local church.
6. Friends Across the Sea-In China - is the new children's flier written by Betty Jane Howell Brickham. Published October, 1948.
7. Friends Across the Sea-In Japan - is the new children's flier written by Mrs. Gilbert W. Schroer. It was included with the Children's Department material mailed in March.
8. Other materials are in various stages of preparation such as:

Children's pictorial flier on Iraq
Children's pictorial flier on South America
Pamphlet on Iraq
The World Mission of Our Church at Home and Abroad
(to replace "Flags of Dawn" and "Temples Still Undone")

Audio-Visual Aid Materials. To direct the creation of audio-visual Kodachrome slide sets on Evangelism has been an elusive task. All attempts but one have fallen by the wayside for one reason or another. One set that had been prepared was lost. Another that showed promise never reached completion. The set to be prepared by Rev. Edward Brueske of South Bend, Indiana, with its emphasis in the local church, is at last reaching its final stages. The first draft of the script has been written and the new photographic material still needed is to be obtained by one of the members of the South Bend Church.

INTERDENOMINATIONAL RESPONSIBILITIES

1. Missionary Education Movement

It has been a joy and a privilege to work with this interdenominational group of leaders. It has kindled a sense of satisfaction to have a very vital share in the creation of books, guides and maps which are used as the materials for the missionary education theme each year. Our Church can be justly proud of having supplied one or more authors for writing these interdenominational materials for the past few years.

As a denomination we have not only contributed our share in financial support, but have also actively participated in the various age-groups of the Movement.

2. Interdenominational Summer School

Responding to a directive from the Council, the Director participated in and promoted the Lake Geneva Christian Adult and Missionary Conference. In spite of intensive promotion, however, the attendance of representatives from our denomination was far from satisfactory.

3. International Council of Religious Education

During the past year I served as chairman of the Missionary Education Section of the International Council of Religious Education. During this period, this section of the ICRE has been concerned with the imperative need of additional missionary education courses that can be used in leadership training schools. Both the MEM and the ICRE (Missionary Education Section and Leadership Training Section) are working on these courses. As soon as these courses become available their use through the Department of Leadership Training will be urged.

As Chairman, it was also my responsibility, in cooperation with chairmen of other sections, to set up and plan the program for the annual meeting of the ICRE which was held February 6-9, in Columbus, Ohio.

SUMMER SCHOOLS AND CAMPS

One major spring and early summer task for the director is to secure capable teachers and leaders for the summer schools and camps. In some instances foreign students were sent as teachers. In 1948 the Council sent one teacher to each of 56 schools. This represented quite a saving in expense. Our total traveling expense was \$748.41 for summer schools and camps.

Schools of Missions

From reports received, there is evidence of an increasing interest in Schools of Missions as an effective means of creating more abiding interest in missions. Many pastors and lay leaders are discovering that every year specially prepared graded materials with guides for leaders are available. The flier, "Keeping Posted on the World Wide Church", is especially geared to promote these schools. This flier with an accompanying letter has been sent to more than a thousand ministers.

World Neighbors

The numerous personal letters of inquiry growing out of World Neighbors and the letters of appreciation for World Neighbor News provide assurance that this personalizing way of presenting both national and international mission projects is both useful and helpful. The National Youth Cabinet has accepted the World Neighbor Project as suitable projects for youth groups. On March 10, 1949, our records showed 535 children's groups, 261 youth groups and 230 adult groups participating in World Neighbor projects during 1948.

Foreign Student Work

Foreign students, or guest students, who are graduates of our own mission schools and other Christian institutions in foreign lands, are in this country in great numbers doing graduate work. We are exploring and discovering ways of making personal contacts. They must be sought out and given help in becoming acquainted with the Christian Church in America. Last year, in the St. Louis area, we placed twenty-five guest students in the homes of church members where they were entertained on Thanksgiving Day. Many of these students were later entertained again in the same home. The results in most cases were quite gratifying. With the potential possibility of strengthening the younger churches through strong native leaders, who have been trained in America and have had vital contact with members of the Christian church here, we have been encouraged to seek the support of others in providing opportunities for these students to know the church here in America. We are cooperating with the Director of Student Work of the Board of Christian Education and Publication in enlarging our sphere of assistance in other educational centers.

Committees of the Council

In October the three age-group committees of the Council were in an all-day session to continue their work of supplementing and clarifying their former recommendations and drafting specifications for new materials. These materials recommended to the Council and the Boards are to supplement the MEM materials with special denominational emphasis on the coming themes and thus undergird the on-going missionary education program of our Church.

The themes for the coming three years are:

National	International
Cooperation for a Christian Nation	1949-50 Japan
Toward A Christian Community Churches for Our Country's Needs	1950-51 The Middle East with Special Reference to Islam, There and Elsewhere
	1951-52 Latin America

Respectfully submitted,
GILBERT W. SCHROER

FINANCIAL STATEMENT

GENERAL FINANCIAL STATEMENT

BOARD OF CHRISTIAN EDUCATION AND PUBLICATION
EVANGELICAL AND REFORMED CHURCH

February 1, 1948 to January 31, 1949

Dept.	No.	Account	Recorded		Net		Budget Estimate
			Receipts	Disburs.	Receipts	Disburs.	
BUDGET		Contrib. - Chr. Emph.	12,031.00		12,031.00		
		E&R Appropriations	84,000.00		84,000.00		
		TOTAL	96,031.00		96,031.00		
		Misc. Publications	2,321.57	410.44	1,911.13		
MISCELLANEOUS		Miscellaneous	222.06		222.06		
		Postage	149.47		149.47		
		Supplies	1,168.68	1,521.07		352.39	
		Travel Advances	2,300.74	2,315.43		14.69	
		Emp. Pension Plan	2,544.97	2,765.06		220.09	
		Fellowship Funds -					
		World Service	10.00		10.00		
		Loans Payable	23,000.00		23,000.00		
		Taxes & Hospitalization	8,990.42	9,105.54		115.12	
		Youth Work-Envoy Fund		139.00		139.00	
		TOTAL	40,707.91	16,256.54	24,451.37		
GENERAL	1006	Auditing		350.00		350.00	350.00
	1007	Chris. Ed. Advance	873.14	3,572.61		2,699.47	3,000.00
	1010	Equipment	37.00	401.93		364.93	400.00
	1011	Exhibits		66.41		66.41	200.00
	1012	Express & Freight		20.25		20.25	40.00
	1015	Insurance		566.64		566.64	1,000.00
	1017	Int'd'l Agencies		3,379.75		3,379.75	3,500.00
	1020	Miscellaneous	96.24	757.13		660.89	600.00
	1025	Postage		1,022.62		1,022.62	1,000.00
	1026	Promotional		359.81		359.81	1,000.00
	1030	Rent - Office		1,477.68		1,477.68	1,477.79
	1031	" - Residence		900.00		900.00	900.00
	1032	Retirement - Lay		162.05		162.05	170.41
	1033	Retirement - Min.		235.00		235.00	235.00
	1035	Salary - Ex. Sec. $\frac{1}{2}$		1,974.97		1,974.97	1,975.00
	1036	" - Sec. - Ex. Sec. $\frac{1}{2}$		1,283.00		1,283.00	1,254.00
	1037	" - Clerk $\frac{1}{2}$		1,131.00		1,131.00	1,148.00
	1039	" - Accounting		5,027.12		5,027.12	4,925.12
	1040	" - Extra Help		40.35		40.35	100.00
	1042	Sales & Service	203.45	1,065.68		862.23	750.00
	1045	Supplies	32.80	729.48		696.68	650.00
	1047	Telephone & Telegraph		136.29		136.29	200.00
	1048	Travel	252.07	1,558.88		1,306.81	1,500.00
	1049	" - Board Meetings	25.57	688.48		662.91	1,000.00
		TOTAL	1,520.27	26,907.13		25,386.86	27,375.32

Dept.	No.	Account	Recorded		Net		Budget Estimate
			Receipts	Disburs.	Receipts	Disburs.	
SERVICE LIBRARY	1103	Added Volumes	10.57	228.58		218.01	400.00
	1110	Equipment	25.50		25.50		50.00
	1114	Fines	39.12		39.12		(20.00)
	1115	Magazines		2.75		2.75	100.00
	1120	Miscellaneous		43.45		43.45	50.00
	1125	Postage	1.28	101.65		100.37	200.00
	1126	Promot'l Material					250.00
	1130	Rental (Office)		473.88		473.88	473.84
	1132	Retirement (Lay Emp.)					26.50
	1135	Salaries-Librarian 1/3		909.32		909.32	945.09
	1136	" Asst. Libr.'n $\frac{1}{2}$	278.75	1,154.50		875.75	772.50
	1145	Supplies	7.65	10.51		2.86	100.00
	1147	Telephone & Telegraph	2.50	101.55		99.05	50.00
		TOTAL	365.37	3,026.19		2,660.82	3,397.93
AUDIO-VISUAL MATERIALS	1104	Bailey Slides	57.58		57.58		300.00
	1105	2 x 2 Slides		28.31		28.31	200.00
	1113	Films, Film Strps., Records		1,000.00		1,000.00	2,700.00
	1123	Picture Service	.50		.50		
	1127	Religious Film Asso.		8.00		8.00	
		TOTAL	58.08	1,036.31		978.23	3,200.00
LEADERSHIP TRAINING	1210	Equipment		14.50		14.50	200.00
	1212	Express		35.11		35.11	10.10
	1220	Miscellaneous		47.44		47.44	50.00
	1225	Postage	3.98	132.03		128.05	250.00
	1226	Promot'l Material		493.39		493.39	500.00
	1230	Rental (Office)		569.16		569.16	569.25
	1231	Rental (Residence)		900.00		900.00	900.00
	1232	Retirement (Lay Emp.)		209.46		209.46	213.03
	1235	Salary - Director		3,749.94		3,749.94	3,750.00
	1236	" - Sec. to Dir.		2,422.00		2,422.00	2,508.00
	1237	" - Clerk $\frac{1}{2}$		1,131.00		1,131.00	1,148.00
	1242	Sales & Service	478.73	376.58	102.15		250.00
	1245	Supplies		148.50		148.50	150.00
	1247	Telephone & Telegraph	2.50	117.79		115.29	100.00
	1248	Travel	264.96	849.01		584.05	1,000.00
		TOTAL	750.17	11,195.91		10,445.74	11,598.28
CHILDREN'S WORK	1409	Child's Teacher	183.20	632.58		449.38	500.00
	1410	Equipment		641.23		641.23	500.00
	1412	Express		14.92		14.92	50.00
	1420	Miscellaneous		66.98		66.98	100.00
	1421	Offerings	10.00	10.00			
	1425	Postage	1.50	528.61		527.11	600.00
	1426	Promot'l Material	5.32	392.81		387.49	150.00
	1430	Rental (Office)		491.40		491.40	491.40
	1431	" (Residence)		450.00		450.00	450.00
	1432	Retirement (Lay Emp.)		178.98		178.98	181.14
	1435	Salary - Director		3,749.94		3,749.94	3,750.00
	1436	" - Sec. to Dir.		2,470.00		2,470.00	2,508.00
	1440	" - Extra Help	25.00	419.75		394.75	650.00
	1442	Sales & Service	3,399.96	3,014.79	385.17		150.00
	1445	Supplies		393.99		393.99	200.00
	1446	Synod. Child. Wkrs. Cabinet	109.81	1,518.75		1,408.94	1,200.00
	1446A	Syn. Child. Wkrs. Ex. Com.		379.56		379.56	500.00
	1447	Telephone & Telegraph	44.90	213.26		168.36	150.00
	1448	Travel	417.75	1,621.36		1,203.61	1,250.00
		TOTAL	4,197.44	17,188.91		12,991.47	13,380.54

Dept.	No.	Account	Recorded		Net		Budget Estimate
			Receipts	Disburs.	Receipts	Disburs.	
YOUTH WORK	1601	Chris'n Youth Conf N.A.	171.77	423.61		251.84	200.00
	1602	Caravan	691.82	519.50	172.32		
	1610	Equipment	25.00	162.64		137.64	200.00
	1612	Express		23.73		23.73	15.00
	1615	How for Group Meet'gs	204.84	204.84			
	1619	Leaders of Youth		892.04		892.04	750.00
	1620	Miscellaneous	202.67	427.73		225.06	75.00
	1621	Offerings	2,116.13	2,827.41		711.28	
	1625	Postage		908.34		908.34	550.00
	1626	Promot'l Material	340.25	1,250.44		910.19	500.00
	1630	Rental (Office)		1,110.00		1,110.00	1,110.00
	1631	" (Residence)		900.00		900.00	900.00
	1632	Retirement (Lay Emp.)		39.06		39.06	
	1633	" (min.)		180.00		180.00	180.00
	1635	Salary - Director		3,749.94		3,749.94	3,750.00
	1636	" - Sec. to Dir.		2,262.00		2,262.00	2,296.00
	1640	" - Extra Help	21.00	193.24		172.24	50.00
	1641	" - Sec. to G.G.-Share	1,000.00	1,800.50		800.50	1,828.00
	1642	Sales & Service	1,160.67	1,242.72		82.05	150.00
	1645	Supplies	10.50	332.76		322.26	350.00
	1647	Telephone & Telegraph	3.50	232.91		229.41	175.00
	1648	Travel	439.87	2,261.84		1,821.97	1,750.00
	1648A	" - Oslo Follow-up (Klire)	463.03	976.85		513.82	1,000.00
	1649	" - Youth Cabinet		281.20		281.20	350.00
	1650	U.C.Y.M.	12.60	119.10		106.50	75.00
	1651	" " " Service Projects	50.00	75.00		25.00	25.00
		TOTAL	6,913.65	23,397.40		16,483.75	16,279.00
STUDENT WORK	1705	Amsterdam Assembly	635.90	624.26	11.64		550.00
	1710	Equipment					50.00
	1712	Express		2.47		2.47	10.00
	1720	Miscellaneous		76.50		76.50	100.00
	1725	Postage		528.56		528.56	300.00
	1726	Promot'l Material	262.97	1,483.55		1,220.58	1,000.00
	1730	Rental (Office)		369.60		369.60	369.60
	1731	" (Residence)		900.00		900.00	900.00
	1733	Retirement (Min.)		180.00		180.00	180.00
	1735	Salary - Director		3,749.94		3,749.94	3,750.00
	1736	" - Sec. to Dir.		1,706.00		1,706.00	1,722.00
	1740	" - Extra Help		17.25		17.25	
	1741	" - Student Pastors	1,475.00	4,846.50		3,371.50	3,600.00
	1742	Sales & Service	12.07		12.07		100.00
	1743	Student Conf. Subsidy		210.75		210.75	400.00
	1745	Supplies	15.35	75.51		60.16	150.00
	1747	Telephone & Telegraph	2.50	130.91		128.41	100.00
	1748	Travel	479.17	1,471.60		992.43	1,000.00
	1750	U.S.C. C. & S.C.M.		200.00		200.00	200.00
	1751	United Students' Assem'y	220.00	235.00		15.00	
	1755	World Stud. Chris. Fed.	116.09	116.09			
		TOTAL	3,219.05	16,924.49		13,705.44	14,481.60

Dept.	No.	Account	Recorded		Net		Budget Estimate
			Receipts	Disburs.	Receipts	Disburs.	
Camps and Summer Schools Administrative	1806	Decentralization		53.62		53.62	250.00
	1810	Equipment		133.32		133.32	300.00
	1812	Express					10.00
	1820	Miscellaneous		62.67		62.67	75.00
	1822	Nat'l Directors' Conf.		1,203.23		1,203.23	1,200.00
	1825	Postage	2.49	401.59		399.10	250.00
	1826	Promot'l Material	28.35	78.75		50.40	250.00
	1830	Rental (Office)		548.16		548.16	548.10
	1831	" (Residence)		900.00		900.00	900.00
	1833	Retirement (Min.)		180.00		180.00	180.00
	1835	Salary - Director		3,749.94		3,749.94	3,750.00
	1836	" - Sec. to Dir.		1,924.00		1,924.00	2,031.00
	1840	" - Extra Help		364.70		364.70	550.00
	1842	Sales & Service	723.34	1,617.81		894.47	500.00
	1845	Supplies	.90	214.13		213.23	150.00
	1847	Telephone & Telegraph	2.50	247.32		244.82	300.00
	1848	Travel	63.60	1,071.90		1,008.30	1,000.00
		TOTAL	821.18	12,751.14		11,929.96	12,244.10
Camps and Summer Schools Operation	1912	Express	11.34	104.87		93.53	50.00
	1918	Honoraria		190.00		190.00	400.00
	1919	Insurance - Leaders	444.50	996.00		551.50	750.00
	1920	Miscellaneous	43.78	313.94		270.16	100.00
	1921	Offerings	4,979.32	5,003.82		24.50	
	1925	Postage	.28	516.80		516.52	650.00
	1926	Promot'l Material	87.75	1,991.14		1,903.39	1,500.00
	1928	Scholarships		73.00		73.00	
	1940	Salaries	40.00	1,690.00		1,650.00	2,000.00
	1942	Supplies - Craft	2,144.06	2,160.39		16.33	100.00
	1943	" - General	2,924.91	4,728.73		1,803.82	1,200.00
	1944	" - Texts. for Teachers	70.88	630.80		559.92	1,500.00
	1945	A Morning Watch	182.93	260.50		77.57	
	1947	Telephone & Telegraph	5.55	244.14		238.59	100.00
	1948	Travel	915.77	3,879.91		7,964.14	9,500.00
	1951	Tuition	88,893.04	79,711.30	9,181.74		(10,000.00)
		TOTAL	100,744.11	107,495.34		6,751.23	7,850.00
Adult Work	2010	Equipment		748.94		748.94	150.00
	2012	Express		21.64		21.64	50.00
	2020	Miscellaneous		118.50		118.50	100.00
	2025	Postage	16.64	173.24		156.60	150.00
	2026	Promot'l Material		219.82		219.82	250.00
	2030	Rental (Office)		425.28		425.28	425.24
	2031	" (Residence)	400.00	900.00		500.00	600.00
	2032	Retirement (Lay Emp.)		29.45		29.45	
	2033	" (Min.)		200.00		200.00	180.00
	2035	Salary - Director	1,827.71	4,149.99		2,322.28	2,767.00
	2036	" - Sec. to Dir.	280.50	1,696.50		1,416.00	1,722.00
	2042	Sales & Service	2,012.88	2,957.78		944.90	200.00
	2045	Supplies		57.62		57.62	100.00
	2047	Telephone & Telegraph	2.50	124.55		122.05	75.00
	2048	Travel	276.88	895.41		618.53	800.00
		TOTAL	4,817.11	12,718.72		7,901.61	7,569.24

WEEKDAY & VAC. CH. SCHOOL	Dept.	No.	Account	Recorded		Net		Budget Estimate
				Receipts	Disburs.	Receipts	Disburs.	
		2125	Postage		55.05		55.05	50.00
		2126	Promot'l Material		160.42		160.42	100.00
		2142	Sales & Service	120.12	106.50	13.62		150.00
		2145	Supplies		6.00		6.00	10.00
		2147	Telephone & Telegraph		1.84		1.84	10.00
			TOTAL	120.12	329.81		209.69	320.00
		2300	Coop. Coun. Miss. Ed.		3,146.25		3,146.25	3,500.00
			TOTAL		3,146.25		3,146.25	3,500.00
LITERATURE CONSULTANT		2510	Equipment		42.00		42.00	50.00
		2520	Miscellaneous		49.64		49.64	75.00
		2525	Postage	.60	81.70		81.10	50.00
		2526	Promot'l Material		171.00		171.00	300.00
		2530	Rental (Office)		537.96		537.96	537.90
		2531	" (Residence)		300.00		300.00	300.00
		2532	Retirement (Lay)		19.89		19.89	
		2535	Salary - Clerk $\frac{1}{2}$	82.50	1,044.60		962.10	772.50
		2545	Supplies		51.87		51.87	50.00
		2547	Telephone & Telegraph	2.50	103.95		101.45	75.00
		2548	Travel	26.67	357.40		330.73	500.00
			TOTAL	112.27	2,760.01		2,647.74	2,710.40
		2600	The Messenger		1,141.06		1,141.06	1,200.00
			TOTAL		1,141.06		1,141.06	1,200.00
LAKESIDE CONFERENCE		2725	Postage		53.74		53.74	
		2745	Supplies	16.11	186.00		169.89	
		2747	Telephone & Telegraph		4.08		4.08	
		2748	Travel	7.50	494.11		486.61	
			TOTAL	23.61	737.93		714.32	500.00
TOLEDO CONFERENCE		2800	Contributions	736.75		736.75		
		2820	Miscellaneous		60.00		60.00	
		2825	Postage	.24	1.75		1.51	
		2830	Room and Board		254.00		254.00	
		2847	Telephone & Telegraph	1.51	4.26		2.75	
		2848	Travel	38.45	1,344.87		1,306.42	
			TOTAL	776.95	1,664.88		887.93	850.00
SHIPPING DEPARTMENT		2910	Equipment - Shelving					600.00
		2912	Express					50.00
		2920	Miscellaneous	27.19	122.38		95.19	100.00
		2930	Rental	80.00	240.00		160.00	240.00
		2935	Salary - Shipper		1,151.88		1,151.88	1,190.85
		2936	" - Extra Help		50.37		50.37	
		2945	Supplies	195.74	634.50		438.76	500.00
		2946	Service - Heidelberg P.	148.42	460.65		312.23	300.00
			TOTAL	451.35	2,659.78		2,208.43	2,980.85
			TOTALS	261,629.64	261,337.80	291.84		129,437.26

GENERAL FINANCIAL STATEMENTS U M M A R Y

Cash Balance, February 1, 1948	1,179.70
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Receipts

Actual Appropriations	84,000.00
Contributions	
Churches & Individuals	697.85
Women's Guild	11,333.15
Fellowship Fund - World Neighbors	10.00
Loan from Periodical Department	23,000.00
Sales, Miscellaneous Publications	<u>2,282.66</u>
	<u>121,323.66</u>
	122,503.36

Expenditures

Supplies & Inventory	702.29
Envoy Fund	139.00
Budget	<u>120,190.53</u>
	<u>121,031.82</u>

Cash Balance, January 31, 1949	1,471.54
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BOARD OF CHRISTIAN EDUCATION AND PUBLICATIONSUMMARY OF CASH RECEIPTS AND DISBURSEMENTSOF ALL DEPARTMENTSFor the Year Ending January 31, 1949

<u>Departments</u>	<u>Receipts</u>	<u>Disbursements</u>	<u>Net Disbursements or (Receipts)</u>
Budget - Appropriations	\$ 96,031.00	\$ 0	(\$ 96,031.00)
Miscellaneous	40,707.91	16,256.54	(24,451.37)
General Office	1,520.27	28,048.19	26,527.92
Library	365.37	3,026.19	2,660.82
Leadership Training Division	750.17	11,195.91	10,445.74
Children's work	4,197.44	17,188.91	12,991.47
Young People's work	6,913.65	23,397.40	16,483.75
Student work	3,219.05	16,924.49	13,705.44
Summer Schools and Camps -			
Administrative	821.18	12,751.14	11,929.96
Summer Schools and Camps -			
Operational	100,744.11	107,495.34	6,751.23
Adult work	4,817.11	12,718.72	7,901.61
Week Day and Vacation Schools	120.12	329.81	209.69
Missionary Education	0	3,146.25	3,146.25
Department of Literature	112.27	2,760.01	2,647.74
Wooster Conference	776.95	1,664.88	887.93
Shipping room	451.35	2,659.78	2,208.43
Audio-Visual Materials	58.08	1,036.31	978.23
Lakeside Conference	23.61	737.93	714.32
Totals	\$261,629.64	\$261,337.80	(\$ 291.84)
	=====	=====	=====

SUMMARY OF CASH

Cash balance at January 31, 1948:

In Banks	\$ 732.68
Petty cash on hand	<u>447.02</u>
	\$ 1,179.70

Receipts for the year

Total	<u>\$262,809.34</u>
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Disbursements for the year

<u>261,337.80</u>

Cash balance at January 31, 1949:

Philadelphia National Bank - special account	212.43
Philadelphia National Bank - general account	812.08
Petty cash on hand	<u>447.03</u>

\$ 1,471.54

BOARD OF CHRISTIAN EDUCATION AND PUBLICATIONBALANCE SHEETAt January 31, 1949A s s e t s

<u>Cash on Hand</u>			
Philadelphia National Bank - Special Account	\$ 212.43		
Philadelphia National Bank - General Account	812.08		
Petty Cash	<u>447.03</u>		\$ 1,471.54
<u>Accounts Receivable</u>			
Accounts Receivable - trade	719.87		
Miscellaneous Accounts	<u>196.23</u>		916.10
<u>Inventories</u>			
Furniture, fixtures and equipment	8,000.00		
Library - books	2,108.17		
Pictures	1,320.61		
Stationery and office supplies	165.00		
Sales and Service	4,591.19		
Postage	759.11		
Motion picture projectors - R.F.A.			
Visual Aids	1,233.85		
Stereopticon slides and equipment	5,621.25		
Film strips, records, slide sets, etc.	1,160.03		
Supplies - open account	1,462.80		
Miscellaneous publications	<u>2,714.50</u>		29,136.51
<u>Miscellaneous</u>			
Miscellaneous	98.90		
Prepaid insurance	<u>574.46</u>		673.36
Total Assets			\$ 32,197.51

(Liabilities on next page)

BOARD OF CHRISTIAN EDUCATION AND PUBLICATIONBALANCE SHEET (Continued)At January 31, 1949Liabilities

<u>Accounts Payable</u>			
Accounts payable	\$ 814.36		
Miscellaneous	94.32		
Taxes payable (withheld from employees)	<u>644.59</u>	\$ 1,553.27	
<u>Loans Payable</u>			23,000.00
<u>Fund Accounts</u>			
Miller Memorial Fund			269.07
<u>Youth Department</u>			
Envoy	1,410.98		
Project Funds	343.58		
Travel - Oslo trip	120.96		
Caravan	<u>172.32</u>	2,047.84	
<u>Summer Schools and Camps - Operational</u>			
Offerings	617.36		
Scholarships	<u>190.29</u>	807.65	
*National Synodical Conference at Toledo			733.99
Fellowship Funds - World Service			192.81
<u>Capital Account</u>			
Balance at January 31, 1949			<u>3,592.88</u>
Total Liabilities and Capital		\$ 32,197.51	

*The activities reflected in this account were terminated as of January 31, 1949. The account should have been closed into Profit and Loss for the year then ended. The necessary Journal Entry to effect this change will be made in the new fiscal year.

BOARD OF CHRISTIAN EDUCATION AND PUBLICATION

SCHEDULE OF INSURANCE POLICIESAt January 31, 1949

<u>Policy No.</u>	<u>Company</u>	<u>Amount</u>	<u>Kind</u>	<u>Date</u>	<u>Expires</u>	<u>Premium</u>
IMSP-17321	Merchants & Manufacturers Ins. Co.	\$ 1,000	Camera Floater	10-10-48	10-10-49	\$ 18.00
81118	Washington Assurance Corp. of N.Y.	4,000	Fire-Stock of Slides	9-22-48	9-22-49	21.24
1878 P1504	Pacific Fire Insurance Company	12,000	Fire-furniture and fixtures, etc.	4-1-48	4-1-51	55.50
GW-26559	Aetna Life Insurance Company	--	Employees' Life	6-24-48	6-23-49	947.47
01-779862	Maryland Casualty Company	--	Workmen's Compensation	12-31-48	12-31-49	83.65
967823	The Guarantee Co. of N.A.	6,000	Fidelity Bond	7-18-48	7-18-49	27.00
BO-20841	Building Owners Federation of Mutual Fire Insurance Co.'s	3,000	Fire-stock, furniture & fixtures, etc.	6-26-46	6-26-49	20.75
Z-118454	Zurich General Accident and Liability Insurance Co.	3,333	Safe burglary	6- 9-48	6- 9-49	20.00
PSD-1075	The Home Insurance Company	3,000	Fire-furniture, fixtures & equip.-St. Louis, Mo.	4-11-48	4-11-51	18.83
TOTAL						<u><u>\$1212.44</u></u>

Note - The above policies cover all departments of the Board of Christian Education and Publication.

SUMMER SCHOOLS AND CAMPS - OPERATIONALSCHEDULE OF CASH RECEIPTS AND DISBURSEMENTSFor the Year Ending January 31, 1949S U M M A R Y

<u>NAME</u>	<u>RECEIPTS</u>	<u>DISBURSEMENTS</u>	<u>PROFIT</u>	<u>LOSS</u>
Camp Campbell Gard -				
Senior	1,259.82	1,437.88		178.06
Dunkirk -				
Junior	6,313.81	5,957.10	356.71	
Senior	5,161.50	5,043.48	118.02	
L.T.S.	1,715.36	2,014.98		299.62
Young Adult	1,214.93	2,056.60		841.67
1st Family	3,609.95	3,908.44		298.49
2nd Family	2,896.21	3,185.91		289.70
3rd Family	1,611.20	2,009.86		398.66
East Bay -				
Junior High	2,521.02	2,761.66		240.64
Senior High	3,137.31	3,173.15		35.84
L.T.S.	478.96	809.14		330.18
Fernbrook -				
1st & 2nd Junior	1,212.62	1,276.41		63.79
3rd Junior	1,236.92	1,265.27		28.35
4th Junior	1,338.93	1,279.28		
5th Junior	1,368.77	1,328.98		39.79
6th Junior	1,337.42	1,283.55		53.87
1st Junior High	2,584.98	2,613.79		28.81
2nd Junior High	1,731.70	1,822.64		90.94
Family	819.24	998.34		179.10
Young People	1,061.28	1,181.43		120.15
Green Lake -				
Junior High	1,265.97	1,554.62		288.65
L.T.S.	1,555.86	1,977.65		421.79
Senior	3,772.55	3,675.29		
Hanover Conference	2,051.28	2,086.31		35.03
Hawkeye Junior	1,522.59	1,425.28		
Hiriam Senior High	73.80	149.44		75.64
Iowa L.T.S.	2,637.72	2,750.56		112.84
John's River Valley -				
Junior	130.00	139.98		9.98
Junior High	35.00	68.26		33.26
Senior Young People	159.00	161.57		2.57
Young Adults	10.00	12.67		2.67
Lone Star -				
Junior	672.87	886.04		213.17
L.T.S.	2,112.26	2,310.45		198.19
Mensch Mill -				
1st Junior High	725.67	1,011.46		285.79
2nd Junior High	3,760.98	3,269.76		491.22
3rd Junior High	4,113.54	3,656.41		457.13
1st Senior High	3,821.30	3,460.27		361.03
2nd Senior High	3,332.73	3,398.97		66.24
3rd Senior High	1,782.19	1,970.26		188.07

	<u>RECEIPTS</u>	<u>DISBURSEMENTS</u>	<u>PROFIT</u>	<u>LOSS</u>
Michaux -				
Junior	2,453.53	2,305.92	147.61	
1st Junior High	2,356.60	2,149.09	207.51	
2nd Junior High	1,764.50	1,851.59		87.09
Senior	2,185.91	2,284.66		98.75
L.T.S.	581.13	714.27		133.14
Family	25.00	26.30		1.30
Michiana	1,275.67	1,887.63		611.96
Missouri Valley -				
L.T.S.	1,380.41	1,511.80		131.39
Family	679.59	1,016.99		337.40
Nebraska L.T.S.	1,084.79	1,507.79		423.00
North Star -				
Junior	23.75	23.75		
Senior	815.27	937.60		122.33
L.T.S.	454.53	477.16		22.63
Ohio -				
Junior High	826.99	1,981.04		1,154.05
Ohio Coop. L.T.S.	10.00	67.60		57.60
Sunflower Conference	1,085.42	1,327.49		242.07
Tiffin Senior High Conf.	2,842.67	2,970.66		127.99
Warren Junior High	1,175.67	1,277.49		101.82
Waveland Diehlman Center -				
Junior	591.66	784.89		193.23
Junior High	1,535.65	1,458.28	77.37	
Family	269.17	498.45		229.28
L.T.S.	641.75	880.54		238.79
Iowa Workshop	12.50	12.50		
Independent Camps	398.50	396.50	2.00	
TOTAL	100,617.90	107,723.13	2,566.48	9,671.71
NET LOSS	<u>7,105.23</u>		<u>7,105.23</u>	
TOTAL	107,723.13	107,723.13	9,671.71	9,671.71
	<u>=====</u>	<u>=====</u>	<u>=====</u>	<u>=====</u>

BOARD OF CHRISTIAN EDUCATION AND PUBLICATION

CHRISTIAN EDUCATION PRESS

ANALYSIS OF GROSS PROFIT - PER PUBLICATION

For Year Ending December 31, 1948

	<u>Sales</u>	<u>Inventory Jan. 1, 1948</u>	<u>Production Costs</u>	<u>Total</u>	<u>Less Inventory Dec. 31, 1948</u>	<u>Cost of Goods Sold</u>	<u>Profit or (Loss)</u>	<u>Other Costs Per Schedule</u>	<u>Gross Profit or (Loss)</u>
Below the Great Wall	\$ 401.78	\$2,350.17	\$ 102.00	\$ 2,452.17	\$ 2,219.63	\$ 232.54	\$ 169.24	\$ 309.32	\$ (140.08)
Best Plays for the Church	195.55	320.00	314.42	320.00	221.40	98.60	96.95	11.60	85.35
Children's Devotional	-	-	-	314.42	314.42	-	-	-	-
Christ'n Faith & Life	623.45	-	2,066.88	2,066.88	1,738.89	327.99	295.46	46.16	249.30
Christian Hymnways	2,613.96	8,141.34	-	8,141.34	6,511.68	1,629.66	984.30	139.17	845.13
Epistle to White Christians	1,185.78	-	2,059.95	2,059.95	1,559.96	499.99	685.79	767.07	(81.28)
Gates of Beauty	1,208.25	2,365.14	-	2,365.14	1,600.80	764.34	443.91	103.47	340.44
Good Times in the Rural Church	751.44	-	1,515.78	1,515.78	984.62	531.16	220.28	205.38	14.90
Greet the Man	182.00	143.98	-	143.98	3.80	140.18	41.82	-	41.82
Hymns for Primary Worship	1,027.18	98.05	1,041.60	1,139.65	250.60	889.05	138.13	13.80	124.33
Hymns for Junior Worship	622.04	-	1,186.44	1,186.44	640.22	546.22	75.82	34.30	41.52
Into All the World	455.69	1,180.99	-	1,180.99	885.98	295.01	160.68	1.18	159.50
Jesus and His Teach'gs	696.66	373.36	-	373.36	.44	372.92	323.74	108.29	215.45
A Missionary's Leisure In Indian Jungle	.75	4.00	-	4.00	3.50	.50	.25	-	.25

Music in the Service of the Church	130.50	-	166.00	166.00	76.26	89.74	40.76	.03	40.73
My Confirmation -									
Pupil - Cloth	958.48	158.40	949.40	1,107.80	313.49	794.31	164.17	5.48	158.69
Pupil - Paper	3,577.54	905.19	1,661.52	2,566.71	249.44	2,317.27	1,260.27	9.50	1,250.77
Teacher	36.65	316.32	-	316.32	293.15	23.17	13.48	2.94	10.54
Of Such Is The Kingdom	23.80	36.92	-	36.92	29.45	7.47	16.33	1.06	15.27
Our Child Grows									
Toward God			77.00	77.00	-	-	-	-	-
Robin of Delhi	8.22	98.75	-	98.75	94.40	4.35	3.87	-	3.87
Rural Worship	220.19	973.75	-	973.75	885.73	88.02	132.17	96.89	35.28
Song of the Earth	376.34	1,981.02	(10.00)	1,971.02	1,809.41	161.61	214.73	85.35	129.38
Sunday School is Fund	619.28	-	(3,317.15)	3,317.15	2,673.65	(642.50)	(24.22)	374.93	(399.15)
Toddlers Tunes	-	-	(2.40)	-	(2.40)	(2.40)	-	-	2.40
Visual Aids in the Church	2,178.35	2,555.89	800.66	3,356.55	2,430.18	926.37	1,251.98	527.28	724.70
Walking and Working With Christ	172.07	144.02	-	144.02	.28	143.74	28.33	-	28.33
Windows of Worship	979.15	1,578.12	-	1,578.12	809.95	768.24	210.91	60.37	150.54
TOTALS	\$19,245.10	\$24,039.90	\$14,931.98	\$38,971.88	\$26,678.33	\$12,293.55	\$6,951.55	\$2,903.57	\$4,047.98

BOARD OF CHRISTIAN EDUCATION AND PUBLICATION

CHRISTIAN EDUCATION PRESS

ANALYSIS OF CAPITAL ACCOUNT

For Year Ending December 31, 1948

Credit balance at January 1, 1948 \$ 11,453.23

DEBITS

Net loss for the year ending December 31, 1948 588.08

Net credit 10,865.15

CREDITS

Cancellation of loans from:

Trust Funds and Investments \$ 7,560.99

Periodical Department 11,500.00 19,060.99

Credit balance at December 31, 1948 \$ 29,926.14

BOARD OF CHRISTIAN EDUCATION AND PUBLICATIONCHRISTIAN EDUCATION PRESSPROFIT AND LOSS STATEMENTFor Year Ending December 31, 1948

Sales	\$ 19,245.10
Cost of Sales;.	
Inventory at January 1, 1948	\$24,039.90
Printing	14,931.98
Other costs	<u>2,903.57</u>
Total	41,875.45
Less inventory at December 31, 1948	<u>26,678.33</u>
Cost of goods sold	<u>15,197.12</u>
Gross profit - per schedule	4,047.98
Expenses	
Accounts written off	1.50
Advertising	431.43
Audit	350.00
General expenses	105.08
Postage	282.91
Rent--Residence and office	459.57
Salaries	2,268.29
Shipping room service - Heidelberg Press	162.65
Stationery and printing	46.50
Supplies	134.80
Telephone and telegraph	191.54
Travel	16.72
International Council of Religious Education	3.00
Miscellaneous publications	<u>182.07</u>
Total expenses	<u>4,636.06</u>
Net loss for the year	\$ 588.08

BOARD OF CHRISTIAN EDUCATION AND PUBLICATIONCHRISTIAN EDUCATION PRESSBALANCE SHEETAt December 31, 1948Assets

Cash in bank	\$ 1,883.25
Accounts receivable	1,279.77
Inventories	26,678.33
Furniture and equipment	<u>95.07</u>
Total Assets	\$ 29,936.42

Liabilities

Accpunts payable	\$ 10.28
Total Liabilities	10.28
Capital	<u>29,926.14</u>
Total Liabilities and Capital	\$ 29,936.42

BOARD OF CHRISTIAN EDUCATION AND PUBLICATIONPERIODICAL DEPARTMENTPROFIT AND LOSS STATEMENTAt December 31, 1948

	<u>Net Sales</u>	<u>Costs and Expenses</u>	<u>Profit or (loss)</u>
<u>Departmental Graded Lessons - Per Schedule</u>			
Bible-Life Series	\$155,753.02	\$136,446.94	\$19,306.08
Other Series	971.24	1,087.41	(116.17)
<u>Age Group Papers, Youth and Leaders'</u>			
<u>Magazines - Per Schedule</u>			
Friends	13,626.55	10,484.81	3,141.74
Comrades	21,421.69	26,654.52	(5,232.83)
Youth	28,536.74	29,728.77	(1,192.03)
Builder	5,990.33	7,651.64	(1,661.31)
How - for Junior High	514.72	1,299.86	(785.14)
How - for Youth	1,005.80	1,505.46	(499.66)
Miscellaneous	2,030.34	2,171.83	(141.49)
<u>Uniform Lessons - Per Schedule</u>			
Primary Junior Teacher's Guide	2,079.62	3,099.73	(1,020.11)
Primary	2,853.95	2,721.53	132.42
Junior Pupils'	6,904.98	4,385.62	2,519.36
Youth Teacher's Guide	3,678.86	4,237.01	(558.15)
Intermediate Pupils'	8,242.94	5,244.95	2,997.99
Senior Young People's	11,441.67	6,530.71	4,910.96
Adult Teacher's Guide	6,214.18	5,017.75	1,196.43
Adult in Church and Home	43,992.84	19,883.27	24,109.57
Lesson Leaf	6,664.15	3,822.71	2,841.44
General	2,301.57	2,091.48	210.09
Totals	\$324,225.19	\$274,066.00	\$50,159.19
<u>Other Income</u>			
Interest on Time Account			<u>245.02</u>
Total Profit			<u>50,404.21</u>
<u>Other Expenses</u>			
Miscellaneous expenses			<u>0</u>
Final Profit			<u>\$50,404.21</u>

() Denotes Loss

BOARD OF CHRISTIAN EDUCATION AND PUBLICATIONPERIODICAL DEPARTMENTBALANCE SHEETAt December 31, 1948Assets

Cash in bank	\$ 5,265.72	
Cash in Time Account	30,245.02	
Cash on hand	0	\$ 35,510.74
Accounts receivable (net)	3,790.46	
Due from Eden Publishing Company	13,622.19	17,412.65
Loans to Heidelberg Press	19,700.00	
Loans to Educational Department	23,000.00	42,700.00
<u>Inventories</u>		
Stationery & Office supplies - At St. Louis	119.31	
Library Books - At St. Louis	575.00	
Manuscripts, photos, electros - At St. Louis	655.55	
Cuts - At St. Louis	1,300.00	
	2,649.86	
Periodicals on hand - at Philadelphia	149.63	
Stationery and supplies - at Philadelphia	564.16	713.79
		3,363.65
<u>Investments</u>		50,000.00
Furniture and fixtures - at St. Louis	250.00	
Furniture and fixtures - at Philadelphia	3,000.00	3,250.00
Prepaid costs and expenses		28,831.26
Total assets		\$181,068.30

Liabilities

Accounts payable (net)	\$ 16,252.32	
Reserve for New Curriculum		17,275.09
Other Liabilities		0
Total Liabilities		33,527.41
Capital at December 31, 1948		147,540.89
Total Liabilities and Capital		\$181,068.30

BOARD OF CHRISTIAN EDUCATION AND PUBLICATIONPERIODICAL DEPARTMENTCAPITAL ACCOUNTAt December 31, 1948

Balance to credit at January 1, 1948 \$108,636.68

Credits

Final profit for the year ending December 31, 1948 50,404.21

Total credits 159,040.89

Debits

Cancellation of loans made to
Christian Education Press 11,500.00

Balance to credit at December 31, 1948 \$147,540.89

BOARD OF CHRISTIAN EDUCATION AND PUBLICATION OF THE EVANGELICALBOARD OF CHRISTIAN EDUCATION AND PUBLICATIONPERIODICAL DEPARTMENTSTATEMENT OF RESERVE ACCOUNT FOR NEW CURRICULUMAt December 31, 1948

Balance at January 1, 1948	\$ 4,264.44
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Credits

Share of contributions from Commission on World Service for New Curriculum	<u>25,661.63</u>
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29,926.07

Debits

	<u>Fred E. McQueen</u>	<u>Fred D. Wentzel</u>	<u>Other Expenses</u>	<u>Total</u>
Author's fees	\$ 0	\$ 0	\$ 24.00	\$ 24.00
Church & Homes Series	0	0	1,970.00	1,970.00
House Rent	0	600.00	0	600.00
Pensions	0	169.61	0	169.61
Postage & Express	48.00	7.75	11.11	66.86
Promotional Expenses	0	0	376.24	376.24
Rent	0	0	300.00	300.00
Salaries	2,079.50	1,253.72	4,700.73	8,033.95
Stationery & Supplies	147.35	7.38	14.25	168.98
Telephone & Telegraph	4.54	8.14	47.68	60.36
Travel	257.94	168.24	414.48	840.66
Miscellaneous	0	0	40.32	40.32
	<u>\$2,537.33</u>	<u>\$2,214.84</u>	<u>\$7,898.81</u>	<u>12,650.98</u>

Balance at December 31, 1948	\$17,275.09
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BOARD OF CHRISTIAN EDUCATION AND PUBLICATIONTRUST FUNDS AND INVESTMENTSANALYSIS OF CAPITAL ACCOUNTFor the Year Ending January 31, 1949

Credit balance at January 31, 1948	\$ 31,450.60
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CREDITS

Net income for the year ending January 31, 1949	<u>631.82</u>
Total credits	\$ 32,082.42

DEBITS

Cancellation of loan to Christian Education Press	<u>7,560.99</u>
Credit balance at January 31, 1949	\$ 24,521.43
	<u>=====</u>

BOARD OF CHRISTIAN EDUCATION AND PUBLICATIONTRUST FUNDS AND INVESTMENTSPROFIT AND LOSS STATEMENTFor the Year Ending January 31, 1949INCOME

Interest on investments	\$ 865.00*
Interest on bank accounts	<u>309.53</u>
Total income	\$ 1,174.53

EXPENSES

Annuities on annuity bonds	542.71
General expenses	0
Postage	0
Salaries	0
Stationery and printing	<u>0</u>
Total expenses	<u>542.71</u>
Net income for the year	\$ 631.82*

*includes \$375 interest on 30M U.S. Savings Bonds, Series G,
held as assets on the books of the Periodical Department.

BOARD OF CHRISTIAN EDUCATION AND PUBLICATIONTRUST FUNDS AND INVESTMENTSBALANCE SHEETAt January 31, 1949ASSETS

Cash - Philadelphia National Bank	\$ 1,415.66
Cash - Philadelphia Saving Fund Society	17,288.41
Cash - Corn Exchange National Bank and Trust Company	3,053.10
Cash - Western Saving Fund Society	<u>2,607.74</u>
	\$ 24,364.91
Investments	<u>19,000.00</u>
Total assets	\$ 43,364.91
	<u> </u>

LIABILITIES

Annuity Bonds Outstanding (A)	\$ 13,692.83
General Reserve Fund	1,627.38
Estate of George A. Garrett Trust Fund	3,023.27
Estate of Milton Warner, Deceased	<u>500.00</u>
Total liabilities	18,843.48
Capital Account	<u>24,521.43</u>
Total Liabilities and Capital	\$ 43,364.91
	<u> </u>

(A) Reverts to Board at the death of the annuitant.

CONTRIBUTIONS FOR STUDENT PASTOR'S SALARY

COLUMBIA, MISSOURI

February 1, 1948 to January 31, 1949

Kansas City Synod	500.00
Chapel Congregation	200.00
Missouri Valley Synod	<u>775.00</u>
TOTAL	1,475.00

BOARD OF CHRISTIAN EDUCATION AND PUBLICATIONPROPOSED WORKING BUDGET FOR 1949-50GENERAL DEPARTMENT

Audit	500.00
Christian Education Advance	3,000.00
Equipment	400.00
Exhibits	200.00
Express	40.00
Insurance	1,000.00
Interdenominational Agencies -	
Internat'l Council of Religious Ed.	3,272.22
World Council of Christian Ed.	255.00
Nat'l Protestant Council High. Ed.	100.00
Missionary Education Movement	50.00
United Christian Youth Movement	150.00
" " " " "	-
Service Projects	37.50
United Student Christian Council	200.00
Student Christian Movement	<u>100.00</u> 4,164.72
Miscellaneous	600.00
Postage	1,250.00
Promotional Material	500.00
Rental (Office)	1,477.68
Rental (Res.)	900.00
Retirement (Lay Emp.)	241.08
Retirement (Min.)	255.00
Salary - Executive Secretary - 50%	2,100.00
Salary - Secretary to Executive Secretary - 50%	1,300.00
Salary - Clerk - 50%	1,170.00
Salary - Accounting - 50%	6,396.00
Salary - Extra Help	200.00
Sales & Service	750.00
Supplies	750.00
Telephone & Telegraph	300.00
Travel - Executive Secretary	1,500.00
Travel - Board & Staff	1,000.00
Retirement Annuity - C. H. Ranck	<u>500.00</u> 30,494.48

SERVICE LIBRARY

Added Volumes	400.00
Equipment	50.00
Fines	(20.00)
Magazines	50.00
Miscellaneous	25.00
Postage	150.00
Promotional Material	500.00
Rental (Office)	473.88
Retirement (Lay Emp.) 1/3	30.50
Salary - Librarian - 1/3	1,016.66
Salary - Asst. Librarian - 50%	832.00
Supplies	50.00
Telephone & Telegraph	<u>100.00</u> 3,658.04

AUDIO-VISUAL MATERIALS

Bailey Slides	300.00
2 x 2 Slides	200.00
Films, Film Strips and Records	<u>1,500.00</u>
	2,000.00

LEADERSHIP TRAINING

Miscellaneous	25.00
Equipment	200.00
Express	50.00
Postage	250.00
Promotional Material	500.00
Rental (Office)	569.16
Rental (Res.)	900.00
Retirement (Lay Emp.)	233.10
Salary - Director	4,000.00
Salary - Secretary to Director	2,600.00
Salary - Clerk - 50%	1,170.00
Sales and Service	250.00
Supplies	200.00
Telephone and Telegraph	200.00
Travel	<u>1,000.00</u>
	12,147.26

CHILDREN'S WORK

Child's Teacher	600.00
Equipment	400.00
Express	50.00
Miscellaneous	50.00
Postage	700.00
Promotional Material	300.00
Rental (Office)	491.40
Rental (Res.)	450.00
Retirement (Lay Emp.)	198.00
Salary - Director	4,000.00
Salary - Secretary to Director	2,600.00
Salary - Extra Help	750.00
Sales and Service	150.00
Supplies	250.00
Synodical Children's Workers Cabinet	1,200.00
Synodical Children's Workers Executive Com.	500.00
Telephone and Telegraph	250.00
Travel	1,250.00
Leadership Development Program	1,000.00
Junior Camp Leaders	250.00
Vacation Church School Team	250.00
Visual Materials	<u>150.00</u>
	15,839.40

YOUTH WORK

Caravan Program	1,000.00
Equipment	500.00
Leaders of Youth	1,000.00
Miscellaneous	100.00
Postage	1,000.00
Promotional Material	1,000.00
Rental (Office)	1,110.00
Rental (Res.)	900.00
Express	25.00

YOUTH WORK (Continued)

Retirement (Lay Emp.)	71.76
Retirement (Min.)	190.00
Salary - Director	4,000.00
Salary - Secretary to Director	2,392.00
Salary - Extra Help	300.00
Salary - Secretary Girls' Guild - Share	1,924.00
Sales and Service	150.00
Supplies	400.00
Telephone and Telegraph	250.00
Travel	1,900.00
Travel - Youth Cabinet	500.00
Travel - World Council of Churches	500.00
	<u>19,212.76</u>

STUDENT WORK

Equipment	100.00
Express	10.00
Miscellaneous	50.00
Postage	500.00
Promotional Material	1,000.00
Rental (Office)	369.60
Rental (Res.)	900.00
Retirement (Min.)	190.00
Salary - Director	4,000.00
Salary - Secretary to Director	1,820.00
Salary - Student Pastors	1,000.00
Sales and Service	100.00
Student Conference Subsidy	400.00
Supplies	150.00
Telephone and Telegraph	150.00
Travel	1,000.00
Extra Help	50.00
	<u>14,789.60</u>

CAMPS AND SUMMER SCHOOLS - Administrative

Decentralization Program	100.00
Promotion and Administration of National and International Work Camps	200.00
Equipment	150.00
Express	10.00
Miscellaneous	50.00
National Director's Conference	800.00
Postage	500.00
Promotional Material	100.00
Rental (Office)	548.00
Rental (Res.)	900.00
Retirement (Min.)	190.00
Retirement (Lay Emp.)	65.52
Salary - Director	4,000.00
Salary - Secretary to Director	2,184.00
Salary - Extra Help	400.00
Sales and Service	400.00
Supplies	250.00
Telephone and Telegraph	250.00
Travel	1,000.00
	<u>12,097.52</u>

CAMPS AND SUMMER SCHOOLS - Operational

116

Express	100.00
Honoraria	150.00
Insurance - Leaders	500.00
Miscellaneous	100.00
Postage	450.00
Promotional Material	1,500.00
Salaries	1,200.00
Supplies - Craft	100.00
Supplies - General	1,000.00
Supplies - Textbooks for Teachers	400.00
Telephone and Telegraph	200.00
Travel	7,000.00
Tuition	(6,500.00)
Morning Watch	<u>200.00</u>
	6,400.00

ADULT WORK

Commission on Family Life	350.00
Equipment	150.00
Express	50.00
Miscellaneous	50.00
Postage	175.00
Promotional Material	350.00
Rental (Office) - 50%	212.64
Rental (Res.) - 50%	450.00
Retirement (Lay Emp.)	27.30
Retirement (Min.)	110.00
Salary - Director	2,200.00
Salary - Secretary to Director	910.00
Sales and Service	200.00
Supplies	100.00
Telephone and Telegraph	150.00
Travel	<u>800.00</u>
	6,284.94

WEEKDAY AND VACATION CHURCH SCHOOLS

Postage	75.00
Promotional Material	150.00
Sales and Service	150.00
Supplies	10.00
Telephone and Telegraph	<u>10.00</u>
	395.00

COOPERATIVE COUNCIL OF MISSIONARY EDUCATION

Subsidy and staff travel expenses	3,500.00	3,500.00
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LITERATURE CONSULTANT

Equipment	50.00
Miscellaneous	50.00
Postage	100.00
Rental (Office)	537.96
Rental (Res.)	300.00
Retirement (Lay Emp.) - 50%	27.30
Salary - Secretary - 50%	910.00
Supplies	50.00
Telephone and Telegraph	100.00
Travel	<u>500.00</u>
	2,625.26

<u>THE MESSENGER</u>	2,000.00	2,000.00
<u>LAKESIDE CONFERENCE</u>	1,150.00	1,150.00
<u>SHIPPING DEPARTMENT</u>		
Equipment - Shelving	600.00	
Miscellaneous	100.00	
Rental	240.00	
Salary - Shipper	1,820.00	
Salary - Extra Helper	1,560.00	
Supplies	600.00	
Service - H.P.	350.00	<u>5,270.00</u>
TOTAL		137,864.26
